

RULES AND REGULATIONS
OF THE
NAMIBIAN
EQUESTRIAN FEDERATION

EFFECTIVE DATE: 01 NOVEMBER 2001
REVISED OCTOBER 2007 – 4th EDITION

CODE OF CONDUCT

1. In all equestrian sports the interests of the horse must be considered paramount!
2. The well-being of the horse shall be above the demands of riders, breeders, trainers, owners, dealers, organizers, sponsors or officials.
3. All handling and veterinary treatment must ensure the health and welfare of the horse.
4. The highest standards of nutrition, health, sanitation and safety shall be encouraged and maintained at all times.
5. Adequate provision must be made for ventilation, feeding, watering and maintaining a healthy environment during transporting.
6. Emphasis should be placed on increasing education in training and equestrian practices and on promoting scientific studies in equine health.
7. In the interests of the horse, the fitness and competence of the rider shall be regarded as essential.
8. All riding and training methods must take account of the horses living entity and must not include any technique considered by the FEI to be abusive.
9. National Federations should establish adequate controls in order that all persons and bodies under their jurisdiction respect the welfare of the horse.
10. The national and international Rules and Regulations in equestrian sport regarding the health and welfare of the horse must be adhered to not only during national and international events, but also in training. Competition Rules and Regulations shall be continually reviewed to ensure such welfare.

PREAMBLE

The Rules, Regulations and Stipulations contained in this document contain regulations with regard to the executions of events and competitions as well as additions and modifications to some FEI Regulations and are effective as of November 2001, amended October 2007.

As from this date all other texts covering the same matter (other editions and all other official documents) issued previously are superseded by these NAMEF Regulations.

Although this document sets out many details of equestrian events, it must be read in conjunction with the various governing publications by FEI (Federation Equestre Internationale) (e.g. Rules for Jumping Events, Rules for Dressage Events, Rules for 3-Day Events, Rules for Vaulting, Statutes, General Regulations, Veterinary Regulations and the Manual for Stewarding), as well as the NAMEF Constitution.

“It is not possible to provide for every conceivable eventuality in these Rules.

*If there is no rule to deal specifically with a particular circumstance, or if the nearest interpretation of the pertinent rule would result in an obvious injustice, it is the duty of those responsible to make a decision based on common-sense and fair play, thus reflecting as closely as possible the intention of these Rules and of the General Regulations.”**

**Extracted from the FEI “Rules for Jumping Events” 22nd Edition effective 1st January 2006*

CONTENTS

1. GENERAL REGULATIONS

- 1.1. Regulations applicable to equestrian events in Namibia
- 1.2. Financial matters
- 1.3. Registration of horses and riders
- 1.4. General rules on all competitions
- 1.5. Namibian riders participating abroad
- 1.6. Chefs d'Equipe
- 1.7. Guest riders and horses from abroad participating in Namibia
- 1.8. Age restrictions
- 1.9. Riding "Hors Concours" (out of competition)
- 1.10. School horses
- 1.11. Actions in case of non-compliance with rules
- 1.12. Event regulations
- 1.13. Grading
- 1.14. Eligibility of riders for trophies and other awards
- 1.15. Namibian individual championship rules
- 1.16. Appeals/sanctions/penalties/fines
- 1.17. Dress and equipment
- 1.18. Abuse of horses
- 1.19. Veterinary matters
- 1.20. Adult supervision
- 1.21. Tables

2. RULES FOR SHOW JUMPING

- 2.1. General rules on jumping competitions
- 2.2. Arena regulations
- 2.3. Warming-up arena
- 2.4. Dress and equipment
- 2.5. Grading
- 2.6. Namibian Individual Championship Rules – show jumping
- 2.7. Special NAMEF rules regarding jumping competitions
- 2.8. Refusals/disobediences
- 2.9. Falls
- 2.10. Tables

3. RULES FOR DRESSAGE

- 3.1. Number of entries
- 3.2. Order of starting
- 3.3. Tests
- 3.4. Arenas
- 3.5. Judges and officials
- 3.6. Scoring
- 3.7. Errors of course
- 3.8. Score sheets
- 3.9. Riding of tests
- 3.10. Dress and equipment
- 3.11. Exercising and/or warming up at an event
- 3.12. Grading
- 3.13. Namibian individual championship rules – dressage

4. RULES FOR EQUITATION

- 4.1. General Rules on equitation competitions
- 4.2. Rules applicable to equitation in Namibia
- 4.3. Full test competitions
- 4.4. Equitation jumping competitions

5. RULES FOR THREE-PHASE EVENTS

- 5.1. General rules on three-phase events
- 5.2. Grading of three-phase events
- 5.3. Dress during three-phase events

6. RIDING ABILITY TESTS AND IN HAND CLASSES

- 6.1. Level of Riding
- 6.2. Dress during riding ability tests

7. VAULTING

8. SUPPORTING QUADRILLE OR OTHER SIMILAR PERFORMANCE

DEFINITIONS

In these NAMEF Regulations, unless the context otherwise indicates:

“**Club**” means any Equestrian Club or Stables or Riding School registered as such with NAMEF;

“**Competition**” means any one test at an event;

“**Entrance Control**” means the area in which event officials control the entrance to the arena and accept changes regarding the starting order or riders etc;

“**Entry**” means the written confirmation of participation in one or more competitions of a event;

“**Entry Closing Date**” means the last day on which entries in respect of a event can be handed to the Organising Committee of such event;

“**Event**” means a show or tournament

“**FEI**” means the FEDERATION EQUESTRE INTERNATIONALE;

“**Marshalling Steward**” means the person supervising the warming-up arena;

“**NAMEF**” means the NAMIBIAN EQUESTRIAN FEDERATION;

“**NAMEF Committee**” mean the elected persons serving as Executive of NAMEF;

“**NAMEF Sports Committee**” means the committee constituted by the Vice Chairperson and delegates for Jumping, Dressage, Equitation, Eventing and Vaulting;

“**Official event**” means an event taking place under the patronage of NAMEF;

“**Organising Committee**” means the organising committee of an event;

“**Registration**” means the registration of horses and/or riders with NAMEF on an annual basis, against payment of a fee as per the prescribed form;

“**SANEF**” means the SOUTH AFRICAN NATIONAL EQUESTRIAN FEDERATION;

“**Schedule**” means the invitation to participate in competitions at an event.

1. GENERAL REGULATIONS

1.1. REGULATIONS APPLICABLE TO EQUESTRIAN EVENTS IN NAMIBIA

All equestrian events organized by NAMEF, or the riding clubs affiliated to NAMEF, will be executed in accordance with the:

- 1.1.1. FEI Regulations as published internationally from time to time;
- 1.1.2. NAMEF Regulations as contained herein, as well as
- 1.1.3. Subsequent and additional resolutions published by NAMEF.

Events and/or Eventing must be expressly acknowledged as such by NAMEF.

1.2. FINANCIAL MATTERS

1.2.1. NAMEF Financial Year

The NAMEF financial year will commence on 1st April of each year and will cover the period until 31st March of the ensuing year.

1.2.2. Contributions due to NAMEF and /or other related parties

All fees and/or financial contributions due to NAMEF and/or other related parties in respect of the activities and/or topics mentioned below will be considered and confirmed annually at the Annual General Meeting of NAMEF and shall be effective from the start of the new financial year on 01 April:

- 1.2.2.1. Registration of horses and riders;
- 1.2.2.2. Contributions derived from Entry Fees;
- 1.2.2.3. Contributions derived from Prize Moneys;
- 1.2.2.4. Mailing list;
- 1.2.2.5. Change of registration;
- 1.2.2.6. Penalties;
- 1.2.2.7. Lodging complaints and/or appeals;
- 1.2.2.8. Club memberships;
- 1.2.2.9. First Aid contribution
- 1.2.2.10. Electronic timing device (ETD) and
- 1.2.2.11. Any other recurring fees

1.2.3. Contributions by NAMEF

All contributions by NAMEF in respect of the under-mentioned activities and/or topics will be considered and decided annually at the Annual General Meeting of NAMEF:

- 1.2.3.1. Supporting school horses; (see Article 1.10.4.)
- 1.2.3.2. Supporting vaulting groups; (see Article 7.).
- 1.2.3.3. Supporting quadrille or other similar performance; (see Article 8.).

1.2.4. Further Contributions by NAMEF

Contributions by NAMEF in respect of the under-mentioned activities and/or topics will be considered and decided upon by the NAMEF Committee, and presented to the Annual General Meeting of NAMEF in its financial report.

- 1.2.4.1. Supporting foreign teams wishing to compete in Namibia; (see Article 1.7.2.)
- 1.2.4.2. Supporting Namibian rider/s and/or teams competing abroad, provided that such participation was approved by the NAMEF Committee beforehand.
- 1.2.4.3. Any other support that the NAMEF Committee sees fit to agree to.

1.3. REGISTRATION OF HORSES AND RIDERS

- 1.3.1. All horses and riders participating at official equestrian events must be registered with a Club, as well as with NAMEF itself. (This rule to be read in conjunction with article 1.3.6.)
- 1.3.2. It is furthermore compulsory that each horse has a valid Horse Passport from a FEI Affiliated National Federation. Horse Passports are available from the NAMEF Secretariat. The passport must be available for inspection at all events.
- 1.3.3. All registrations, sales, changes of registration etc., must have been finalized before the official Entry Closing Date of an event in order that such registration, changes etc. can be taken into consideration for such event. The registration as well as the grading list valid on the Entry Closing Date shall be applicable for that respective event.
- 1.3.4. All new registrations shall be applied for on the relevant NAMEF Application Form together with the complete details in respect of pedigree, breeder and owner of the horse as well as name, address, birth date (compulsory for Children and Junior riders and optional for Adults) and club membership of the rider. This application, together with the relevant registration fees, is to be forwarded to NAMEF at the address of the NAMEF Secretariat.
- 1.3.5. All horses and riders registered with NAMEF shall renew their registration annually as per 1st April by means of the official and relevant renewal form, which will be mailed beforehand to all members on the mailing list.
- 1.3.6. Registration of riders and horses participating only in Riding Ability Tests, P Dressage and Beginner Jumping competitions is not compulsory. However these horses shall be in possession of a valid horse passport (Article 1.3.2)
- 1.3.7. Foreign horses and/or riders – Horses and/or riders visiting from other National Federations intending to compete in Namibia in an Official Event have to register with NAMEF within a 6 month residential period. Such horses shall be registered in the grade or equivalent at which they were registered with their last Federation. Proof of grading from the last Federation has to be submitted together with the relevant registration documents.
- 1.3.8. Imported horses – Horses imported with the intention to participate in Official Events have to register with NAMEF prior to the first event. Such horses shall be registered in the grade or equivalent at which they were registered with their last Federation. Proof of grading from the last Federation has to be submitted together with the relevant registration documents.
- 1.3.9. Dual Registration of horses –
 - 1.3.9.1 A horse may be registered in separate disciplines either as an adult horse, as a junior horse or as a children horse, but not in more than one horse classification in any one discipline;
 - 1.3.9.2 Once a horse is registered and classified under a particular horse classification in a particular discipline, it may then only compete at recognised events for that discipline when ridden by a competitor with the corresponding competitor classification (i.e. an adult competitor may only ride an adult horse).
 - 1.3.9.3 Competitors competing in competitions for the equitation discipline may only do so with a horse registered in the showjumping discipline under the horse classification which corresponds with the competitor classification (i.e. adult competitors may only compete on adult horses).
 - 1.3.9.4 It is recorded that the upgrading and downgrading of horses is dictated by the disciplinary rules of each discipline.
 - 1.3.9.5 NAMEF shall determine the registration fee for the dual registration of a horse.
 - 1.3.9.6 School Horses are excluded from dual registration.

It is recommended that the Clubs affiliated to NAMEF assist their individual Club Members with the requirements as stated in Articles 1.3.1. to 1.3.5 hereof. It is furthermore recommended that all applications in this regard be forwarded to NAMEF via the relevant Clubs.

1.4. GENERAL RULES ON ALL COMPETITIONS

- 1.4.1. In principle, riders have to be present 1 (one) hour prior to commencement of a competition. The intention not to participate in a competition must likewise be conveyed by the rider to the Entrance Control at least 1 (one) hour before commencement of that competition.
- 1.4.2. The Organising Committee shall be entitled to commence with jumping competitions 1 (one) hour prior to the official time (as published in the program for that event), provided the running sequence of competitions as indicated in the program remains unchanged.
- 1.4.3. A briefing of participants is not compulsory.
- 1.4.4. Amendments to the program and/or written notification of any changes must be put up at the Entrance Control. Any changes and/or amendments in the program or otherwise, must be announced several times by way of the public address system.
- 1.4.5. Riders are obliged to inform themselves by checking for amendments at the Entrance Control and by listening to announcements over the public address system.
- 1.4.6. A ground jury should be appointed by a NAMEF representative, in conjunction with the Organising Committee, once an appeal/complaint has been lodged, as only then competent and unbiased persons can be nominated to investigate the complaint and/or appeal.
- 1.4.7. For international events the ground jury must be appointed by NAMEF in conjunction with the Organising Committee prior to the event.

1.5. NAMIBIAN RIDERS PARTICIPATING ABROAD

Namibian riders intending to participate at events outside the Namibian Borders have to inform the NAMEF Secretariat accordingly and the Entry Form in respect of his/her participation needs to be endorsed by the NAMEF Secretariat. A sports visa being granted by the Namibian Sport Commission is subject to an endorsement by NAMEF.

1.6. CHEF D' EQUIPE

- 1.6.1. NAMEF has to appoint a Chef d'Equipe if there are three or more competitors taking part in Team - or International events outside Namibia.
- 1.6.2. Chefs d'Equipe has to attend all technical meetings organised for them in relation to the event.
- 1.6.3. The Chef d'Equipe shall be responsible for the following:
 - 1.6.3.1. The general management and fitness of the horses entered for the event and the observance of the Veterinary Regulations by Team Veterinarians and other official team members.
 - 1.6.3.2. The declaration and the scratching of competitors and horses entered for the official Team Competitions.
 - 1.6.3.3. The general management, fitness and behaviour of competitors, especially those under the age of 18.
 - 1.6.3.4. Notifying the Organising Committee and Team members which competitors and horses have been selected to start in Team Competitions.
 - 1.6.3.5. The Chef d'Equipe appointed by NAMEF is responsible for Team Riders, as well as Individual Namibian Participants accompanying the Team, competing abroad.
 - 1.6.3.6 The Chef d'Equipe shall adhere to a dress code equivalent to a standard approved by NAMEF.

1.7. GUEST RIDERS AND HORSES FROM ABROAD PARTICIPATING IN NAMIBIA

1.7.1. Guest riders from other countries affiliated to the FEI may participate in Namibia subject to the following conditions:

- 1.7.1.1. They shall become a member with a NAMEF-registered Equestrian Club, as well as with NAMEF itself, or
- 1.7.1.2. They shall present a certificate from their National Federation or Club registered with the National Federation certifying that the applying participant is a fully subscribed member of that National Federation or Club.
- 1.7.1.3. On receipt of the documentation required under Article 1.7.1.2 hereof, the NAMEF Committee shall grant permission for the applying participant to participate in Namibia.
- 1.7.1.4. Organising Committees who receive entries in respect of riders bringing horses with them from outside of Namibia shall take into consideration, that, in addition to the provisions of Article 1.3.2 hereof, every entry must be endorsed by the respective National Federation or "Horse Society" of the applying rider. (This is necessary in order to ensure that horses brought into Namibia are participating in their correct grades in Namibia.) It is furthermore compulsory that a valid Horse Passport for each horse must be available for inspection at all events.

1.7.2. NAMEF contributions to teams from abroad

Invited teams from abroad may receive a financial contribution as determined by the NAMEF Committee if such teams intend to officially represent their country as "National Team". This intention must be confirmed by their respective National Federation in writing and approved by NAMEF e.g. in order to organise a Nations Cup or similar, if appropriate.

1.8. AGE RESTRICTIONS

1.8.1. The relevant age restrictions of riders are based on the calendar year of the birthday and not on the actual date of birth of a rider. This means that when a rider turns 16 years of age, he/she can as from the 1st January of that year participate in the Adult Class. However, it also means that when a rider turns 18 years of age, he/she can participate in the Junior Class until the end of the respective calendar year. (see Article 1.8.2 hereof)

1.8.2. The age groups are as follows:

1.8.2.1. Children Classes

For Children wanting to participate in competitions at an event, the following minimum ages apply:

- 1.8.2.1.1. Riding Ability Tests : 6 years
- 1.8.2.1.2. Jumping, Dressage and Equitation competitions : 8 years
- 1.8.2.1.3. Eventing : 11 years
- 1.8.2.1.4. Maximum age in this class : 14 years

1.8.2.2. Junior Classes

For Juniors wanting to participate in competitions at an event, the following age restrictions apply:

- 1.8.2.2.1. Minimum age : 12 years
- 1.8.2.2.2. Maximum age : 18 years

1.8.2.3. If a Child rider participates with a horse in the Junior Class at an event, he/she shall stay in that class with that horse for the duration of that event, but he/she may participate with another horse in other classes.

1.8.2.4. **Adult Classes**

For Adults wanting to participate in competitions at an event, the following age restrictions apply:

- | | | |
|------------|-------------|------------|
| 1.8.2.4.1. | Minimum age | : 16 years |
| 1.8.2.4.2. | Maximum age | : N/A |

1.8.2.5. If a Junior rider participates with a horse in the Adult Class at an event, he/she shall stay in that class with that horse for the duration of that event, but he/she may participate with other horses in other classes.

1.8.3. **Participation In Other Classes**

1.8.3.1. A Child Class horse participating in Junior Class may participate maximum one grade lower than what the grading of the horse indicates (e.g. CC = JD.); or equivalent grade (e.g. CC = JC)

1.8.3.2. A Junior Class horse participating in Adult Class may participate maximum one grade lower than what the grading of the horse indicates (e.g. JC = D.); or equivalent grade (e.g. JC = C)

1.9. **RIDING “HORS CONCOURS” (Out of competition)**

1.9.1. Riding “out of competition” has to be allowed at all events.

1.9.2. The entry forms have to be duly submitted to the Organising Committee like for other entries.

1.9.3. “Out of competition” entries shall not be taken into consideration with regard to grading points and prize money.

1.9.4. “Out of competition” participants shall start after the last “in competition” participant of a requested grade.

1.9.5. A rider wishing to participate “out of competition”, may, until the Entry Closing Date, enter officially in any age class or grading class. The relevant horse will then remain in that specific class and will continue to participate “out of competition” and may not be ridden by another competitor “in competition” for the duration of the event. If applied to show jumping, the relevant horse may still compete “in competition” in dressage and vice versa.

1.9.6. During an event, however, a rider may, subject to approval by the Organising Committee, enter a horse in a lower age class or grading class to ride “out of competition”, provided the participation of that specific horse is withdrawn from one other competition on that same day.

1.9.7. Likewise, during an event, a rider may, subject to approval by the Organising Committee, enter a horse in one competition of one higher age class or grading class, provided the participation of that specific horse is withdrawn from one other competition on that same day. This entry may be done in competition.

1.10. SCHOOL HORSES

- 1.10.1. In order to promote competitive horse riding, the participation of school horses (SH) at official events is financially supported by NAMEF.
- 1.10.2. **Definition of School Horse**
- 1.10.2.1. A NAMEF affiliated club or a riding instructor should apply for the registration of a school horse.
- 1.10.2.2. A school horse has to be a horse on which beginner riders can participate in a competition.
- 1.10.2.3. A school horse has to be utilised for riding lessons by at least two riders per week. NAMEF may request proof of lesson plans.
- 1.10.2.4. A school horse has to be ridden by at least 2 (two) riders during an event.
- 1.10.2.4. School horses shall appear in separate grouping on the grading list as AD 0 and N 0 horses. They will not be awarded any points and will not be graded.
- 1.10.2.5. On request school horses can at any time be removed from the list of school horses and integrated into the regular grading list. All changes of registration must have been finalized before the official Entry Closing Date of an event in order that such changes can be taken into consideration for such event
- 1.10.2.6. Stallions can not be registered as a school horse.
- 1.10.3. **Participation of School Horses (SH) in Competitions**
- 1.10.3.1. School horses may be entered in Eventing once only and in CN, JN and N, as well as CE, JE and E competitions two times under different riders, in accordance with Article 1.10.3.3. hereof. Cross-entries are allowed.
- 1.10.3.2. A school horse may only be ridden in competition by a beginner rider. A beginner rider is classified as a rider who has not competed in any higher grade than N or E in the respective age group at any given time.
- 1.10.3.3. The number of starts for a school horse per day is limited to:
- 1.10.3.3.1. 6 (six) in the Children classes (including riding ability tests);
- 1.10.3.3.2. 4 (four) in the Junior and Adult classes;
- 1.10.3.3.3. 4 (four) entries when cross-entered;
- 1.10.3.3.4. No limitation in respect of mounted games.
- 1.10.4. **Financial Assistance in Respect of School Horses**
- 1.10.4.1. NAMEF grants financial assistance, subject to conditions as mentioned, for the participating school horses as follows:
- Financial support is granted only in respect of official equestrian events, provided that:
- 1.10.4.1.1. in jumping competitions the rider must complete the course;
- 1.10.4.1.2. in dressage tests the rider must achieve at least 50% of the total points;
- 1.10.4.1.3. in Eventing the competition must be completed;
- 1.10.4.1.4. in Equitation at least part 2 (two) must be completed; in Jumping Equitation at least part one (1) must be completed.
- 1.10.4.1.5. the horse is ridden "in competition".
- 1.10.5. Financial support will only be payable to clubs or instructors who are registered with NAMEF as the users of such school horses.
- 1.10.6. The application for financial support, endorsed by a committee member of the relevant club or in the case of an application by an instructor by such instructor, shall be forwarded by the applicant to the NAMEF Treasurer.
- 1.10.7. A signed declaration by judges or the Organising Committee of the respective event shall be produced, thereby confirming events participated in and the results thereof, either in respect of a specific competition or in respect of an entire event.
- 1.10.8. Financial support in respect of a school horse as determined by NAMEF beforehand is payable for every time such school horse completes a competition, even if ridden by more than one rider, provided the conditions as set out in Article 1.10.4.1 hereof are complied with.

1.11. ACTIONS IN CASE OF NON-COMPLIANCE WITH RULES

- 1.11.1. In cases of any non-compliance with the rules, the persons mentioned in Article 2.3.7.1 and Article 2.3.7.2. hereof should immediately take action and inform the Organising Committee or the Judges accordingly.
- 1.11.2. In serious and/or critical cases or in cases where the rules are repeatedly ignored, the Organising Committee, Judges or any available NAMEF Committee Members should be informed immediately.
- 1.11.3. The informed persons shall be responsible to immediately investigate the case, to consult further competent persons and to announce a concurring judgement immediately.

1.12. EVENT REGULATIONS

1.12.1. POINTS TO CONSIDER WHEN DRAFTING A SCHEDULE

1.12.1.1. Schedule

A draft schedule in respect of a planned event shall be presented for approval to the NAMEF Committee at the address of the NAMEF Secretariat, preferably 3 (three) months prior to the relevant event. The draft schedule shall include the following:

- 1.12.1.1.1. Name of club organising the event;
- 1.12.1.1.2. Dates of event;
- 1.12.1.1.3. Entry closing date;
- 1.12.1.1.4. Class to which competition is applicable;
- 1.12.1.1.5. Types and where applicable, names of competitions;
- 1.12.1.1.6. Rules according to which each competition will be judged;
- 1.12.1.1.7. Amount of relevant entry-, starting- and stabling fees and first aid contribution;
- 1.12.1.1.8. Handicaps, where applicable, must be clearly stated in the schedule;
- 1.12.1.1.9. Special regulations and/or conditions;
- 1.12.1.1.10. Any other information that might be of importance or useful;
- 1.12.1.1.11. Mailing address to which entry form should be forwarded.

1.12.1.2. Approval By NAMEF Sports Committee

Any mistakes in the draft schedule shall be corrected by the NAMEF Sport Committee and further advice by this Committee should be taken into consideration before publishing the final version of the schedule. The final schedule shall only be published and/or mailed to potential participants/riding clubs after having been approved by the NAMEF Sports Committee.

Attached to the schedule shall be an official NAMEF Entry Form for completion by potential participants.

1.12.1.3. Invitations To Judges, Course Designer And Other Helpers

Invitations to Judges, Course Designers and other Helpers are to be sent out in writing, preferably at the same time as the schedules for that event are being sent out, but not later than the Closing Date.

1.12.1.4. Time Schedule For Event Program

The Organising Committee of an event must ensure that the Time Table in respect of the Program of Competitions will be available/supplied to all parties as soon as possible after the Entry Closing Date, preferably one week prior to commencement of the event. From time to time NAMEF will issue General Rules and Regulations to be attached to the Schedules together with the official NAMEF entry form.

Non-compliance with Articles 1.12.1.3 and 1.12.1.4 may cause the Judges, Course Designers and other helpers to be unable to assist the Organising Committee with the execution of the event.

1.12.2. **POINTS TO CONSIDER – ENTRY FORMS AND ENTRIES**

1.12.2.1. **Official NAMEF Entry Form**

For all entries in respect of official events the NAMEF Entry Form shall be completed and submitted.

1.12.2.2. **Responsibility of horse owners/riders**

1.12.2.2.1. The horse owners and/or riders shall be responsible for submitting the correctly completed Entry Form;

1.12.2.2.2. This shall also apply if no new grading list is available at the Entry Closing Date;

1.12.2.2.3. This shall also be applicable if there is an obvious mistake on the grading list in respect of the horse (see Article 1.13.).

1.12.2.3. **Incorrect Entries**

An incorrect entry of whatever nature, knowingly or unknowingly, may incur a fine as determined by NAMEF. Should it be a case of recurrence a suspension may be imposed on the rider and/or the owner.

1.12.3. **POINTS TO CONSIDER – DURING A EVENT**

1.12.3.1. **Entry Fees; Starting Fees; Stabling Fees ; First Aid Contribution**

Entry- and Stabling fees and First Aid Contributions shall be due and payable at Entry Closing Date.

1.12.3.1.1. The Starting fee must be paid at least one hour before commencement of the respective competition;

1.12.3.1.2. Should the Entry and Starting fees be stated as a sum total in the schedule, then one third of that sum shall represent the Entry Fee and two thirds shall represent the Starting fee;

1.12.3.1.3. Should a rider decide not to take part in a competition which he had entered, and he gives notice in that respect to the Organising Committee at least 1 (one) hour before commencement of the competition, he/she shall be entitled to claim back the Starting fee;

1.12.3.1.4. The Entry, Starting and Stabling fees shall be refunded automatically by the Organising Committee if the Entry is cancelled/withdrawn before the Entry Closing Date;

1.12.3.1.5. The Organising Committee of any official event or three-phase event shall be liable to pay over to the NAMEF Special Fund 25% (twenty five percent) of all Entry Fees received.

1.12.3.2. **Overlapping of dressage and jumping competitions**

In the event of overlapping of dressage and jumping competitions the Organising Committee, when preparing the program of events, should arrange the starting position of a rider (possibly with several horses) in such a manner that an impediment in participation is avoided. It is for the rider to inform him/herself and approach the organising committee should his scheduled starts in different competitions still overlap.

1.12.3.3. **Dividing a competition**

1.12.3.3.1. Should a competition permit entries from two classes with a handicap for the higher class, it must be divided into two separate competitions, should there be 6 (six) or more entries in each class;

1.12.3.3.2. Grading points shall be awarded on the same basis in each of the sections of the competition;

1.12.3.3.3. Prize moneys shall be awarded in the same amount in each of the sections of the competition as indicated in the schedule.

1.12.3.4. Starting order

- 1.12.3.4.1. The starting order of riders in the individual competitions should be determined in a circumspect and fair manner;
- 1.12.3.4.2. A horse should not be given preferential treatment by means of advantageous starting positions (at the end) throughout various competitions.

1.12.3.5. Guest riders from other countries

Guest riders from other countries affiliated to the FEI may start in Namibia subject to the provisions of Article 1.7.

1.12.3.6. Prize Money

1.12.3.6.1. Contributions to NAMEF

At all public events and three-phase events 15% (fifteen percent) of the prize moneys of any sponsored competition shall be paid over to the NAMEF Support Fund.

1.12.3.6.2. Dividing of Prize Money

- 1.12.3.6.2.1. The number of money prizes in every competition shall be calculated on the basis of one prize per 4 (four) competitors, as a minimum requirement;
- 1.12.3.6.2.2. The last prize may not be less than the total of entry and starting fees per entry in the relevant competition.

1.12.3.6.3. Announcement of Prize Money

The amount of the prize money of a competition should be indicated in the program of events.

1.12.3.6.4. Handing over of Prize Money

- 1.12.3.6.4.1. The prize money for a competition as indicated in the Event Program must be allocated to winner and runners-up of that competition, unless there are fewer participants who completed the competition than the number of indicated prizes. In this case, the prizes not handed over shall remain with the Organising Committee.
- 1.12.3.6.4.2. The offered prizes may not be handed over as long as there are any appeals still being investigated with regard to that specific competition.

1.12.3.6.5. Absence from the Prize-giving Ceremony

Should a rider fail to participate mounted at a Prize-giving Ceremony or Final Parade which was announced in time, without having apologized officially before, he/she shall not be entitled to claim the prize. If possible, this prize should be given to the rider who would be placed next in line. The next-placed rider shall be determined immediately and the Organising Committee shall be informed accordingly.

1.12.3.6.6. Prize money for Beginner, AD and P competitions may not exceed those for the higher grades.

1.12.3.7. Maximum number of starts per day

Any horse may not compete in more than 4 (four) competitions in Children classes and 3 (three) competitions in Junior and Adult classes on any one day. For further regulations see Article 1.10.3.3 and Article 3.12.2.7.4.

1.12.3.8. First Aid during an Event

- 1.12.3.8.1. It is compulsory for the Organising Committee of an event to arrange for a registered, professional Para-Medic Ambulance with personnel to be present at the event;
- 1.12.3.8.2. The Organising Committee may charge a contribution per riding participant for this medical service. The contribution is determined on an annual basis at the Annual General Meeting;
- 1.12.3.8.3. The intention to charge such fee for this medical service must be mentioned clearly in the Schedule of an Event.

1.13. GRADING

1.13.1. Rules applying to all grading events and/or three-phase events

- 1.13.1.1. All open events and/or Three-Phase Events will be graded, unless the Judges for a competition have decided NOT to grade such a competition.
- 1.13.1.2. A competition judged by judges who are not qualified to do so shall in general not be graded.
- 1.13.1.3. A horse participating in a higher age class (or rider) shall be graded in its registered class.
- 1.13.1.4. Horses may only compete in their registered grade or in one grade higher, provided it has first obtained 4 points in its registered grade. Points obtained in the higher grade will count in the registered grade.
- 1.13.1.5. A horse is upgraded at the end of an event, at which it received the awarded points. Any points awarded at the same event in excess of the points required to be graded in a higher grade shall not be taken into consideration for the grading.
- 1.13.1.6. Should two or more horses receive the same placing in a competition, every such placed horse shall receive the full grading points for the placing.
- 1.13.1.7. The grading of a horse may at any time be changed to another age class. The change of registration shall be indicated on the relevant form and forwarded to the NAMEF Secretariat together with the prescribed fees in respect thereof before the official Entry Closing Date of the respective event in which the horse is supposed to participate.
- 1.13.1.8. After a Grading List has been published by NAMEF, a rider and/or owner shall inform the Grading Secretary in respect of obvious mistakes regarding the grading of his/her horse. An incorrect entry in respect of the next event shall be to the charge of the rider/owner.
- 1.13.1.9. Horses imported from Southern Africa shall be graded according to their grade attained there. For every imported horse a respective certificate (Horse Passport/letter from respective Grading Secretary) shall be presented to the NAMEF Grading Secretary.
- 1.13.1.10. Downgrading refer to Article 2.5.3.2 and Article 3.12.2.9.

1.14. ELIGIBILITY OF RIDERS FOR TROPHIES AND OTHER AWARDS

1.14.1. **General minimum requirements**

- 1.14.1.1. The participation of E-grade horses in jumping competitions and P-Dressage competitions shall not be taken into consideration;
- 1.14.1.2. In N-grade dressage competitions only marks above 50% (fifty percent) will be rated;
- 1.14.1.3. The rider and horse must have completed a D-grade jumping course;
- 1.14.1.4. The rider must have completed Part 3 (three) in Equitation full test competitions or Part 2 (two) in Equitation Jumping Competitions.

1.14.2. **Most successful rider in age class**

- 1.14.2.1. For the assessment of the most successful rider, the 3 (three) best competitions of the rider and horse combination at an event are rated, irrespective of the number of competitions in which he/she participated.
- 1.14.2.2. A rider who does not participate in his/her respective age class (see Article 1.8.) shall be rated for that event in the class in which he/she participated.

1.14.3. **Most successful rider of an event**

- 1.14.3.1. The participation of E horses in jumping competitions and P dressage competitions shall not be taken into consideration for the prize of the most successful rider.
- 1.14.3.2. For the assessment of the most successful rider of an event all competitions of the rider and horse are rated, irrespective of the number of competitions in which he/she participated, subject to the limitations of Article 1.14.1.

1.14.4. **Most successful rider in dressage and jumping**

For qualification of this prize, riders and horses must have competed at least in 1 (one) dressage and 1 (one) jumping competition under the minimum requirements of those competitions, subject to the limitations of Article 1.14.1.

1.14.5. **Most successful rider of the year**

- 1.14.5.1. A rider who does not participate in his/her respective age class at an event shall be rated in the class in which he/she is registered in with NAMEF.
- 1.14.5.2. For the assessment of this prize, all events and competitions participated in by rider and horse over the year are rated, subject to the limitations of Article 1.14.1 and Article 1.14.3.1 hereof.

1.14.6. **Qualification requirements for Top-Ten Competitions**

- 1.14.6.1. A rider who does not participate in his/her respective age class at an event shall be rated in the class he/she is registered in with NAMEF.
- 1.14.6.2. For the assessment of the qualification for jumping, all events and jumping competitions participated in by rider and horse over the year, are rated.
- 1.14.6.3. For the assessment of the qualification for dressage, all events and dressage competitions participated in by rider and horse over the year, are rated.
- 1.14.6.4. For the assessment of the qualification for equitation, all events and quotations competitions participated in by rider and horse over the year are rated.

1.14.7. **Trophies for an Event**

It must be specified in the event program which competitions count for the respective trophies.

1.14.8. **Handing over of trophies and awards**
The trophies for the winner of a certain competition shall be handed over to the winner at the prize-giving ceremony of that competition.

1.14.9. **Returning of Floating Trophies**

1.14.9.1. On acceptance of a floating trophy the winner is obliged to return same undamaged, cleaned, engraved and unbidden to the Organising Committee prior to the commencement of the next event at which this trophy is competed for. The Organising Committee is obliged to ensure that such floating trophy is in fact available at such next event.

1.14.9.2. Should a floating trophy not be orderly returned (see Article 1.14.9.1.), the holder shall be obliged to pay a fine determined by NAMEF. The floating trophy must then be supplied to the new winner as soon as possible.

1.15. **NAMIBIA INDIVIDUAL CHAMPIONSHIP RULES**

SHOW JUMPING and DRESSAGE for ADULTS; JUNIORS; CHILDREN

(To be read in conjunction with Article 2.6 and Article 3.13 for show jumping and dressage respectively)

- 1.15.1. The Namibian Championships for show jumping and dressage will be held annually.
- 1.15.2. Any registered club / show organizer may apply to NAMEF not later than 4 (four) weeks before the Annual General Meeting ("the AGM") to stage the championships. The application has to be accompanied by a concept with regard to sponsorship, prize money and general framework of the event.
- 1.15.3. The NAMEF executive at its meeting prior to the AGM will decide who will stage the Namibian Championship.
- 1.15.4. The Namibian Championship may be staged during a normal annual event or it may be a separate event. In each category all age groups, being children, juniors and adults must be accommodated. The show jumping and dressage championships can be hosted at one or separate events organised by either one club / show organiser or by 2 (two) different clubs / show organisers.
- 1.15.5. Ideally the Championship should be staged on the highest Grading level of each class, but may be altered to fit the levels of horses by discretion of NAMEF.
- 1.15.6. The schedule for the Namibian Championship must be drawn up in close co-operation with NAMEF. Each category will be held in the highest grading applicable in that year, as stipulated by NAMEF. The championship must be open to all horses in and one class lower than the highest level. The championship will take place with a minimum of 2 (two) participants. (See Article 3.13.4.)
- 1.15.7. The arena must be in an excellent condition and the warm-up arena must be in a good condition.
- 1.15.8. There will be a winner (Namibian Champion) and a runner-up (Reserve champion) in each category. NAMEF will supply championship medals or rosettes annually for the Namibian Championships in each category. Floating trophies are donated by NAMEF.
- 1.15.9. The Namibian Championships are open for riders with a Namibian Citizenship and "riders living abroad" in Namibia (FEI GR Article 123). Foreign riders may participate in all individual competitions, but only NAMEF registered riders are eligible for the Namibian Championship.

- 1.15.10. The Prize Money for the winner in the Adult Competition should have a value of at least N\$ 400.00 (Four Hundred N\$) and for the Juniors and Children at least N\$ 250.00 (Two Hundred and Fifty N\$).
- 1.15.11. For Special rules and regulations for show jumping see Article 2.6. and for dressage see Article 3.13.

1.16. APPEALS; SANCTIONS ; PENALTIES and/or FINES

- 1.16.1. The "Disciplinary Authority" of the Constitution of the Namibian Equestrian Federation (NAMEF) shall not be affected by the under mentioned rules.
- 1.16.2. The disciplinary rules as developed for use under local conditions should be seen in conjunction with the FEI framework rules.
- 1.16.3. As a matter of principle, in case of wrong decisions or noticing offences by other persons, officials should immediately take action by trying to solve the matter on the basis of the relevant valid regulations. Official protests should be avoided by means of discussions and negotiations.
- 1.16.4. Only directly involved persons may lodge a protest (e.g. in case of assumed mistakes in respect of decisions made by Judges and Organising Committees).
- 1.16.5. An appeal in case of sanctions during an event must be submitted to the jury in writing within 1 (one) hour after announcement of sanctions, together with a deposit fee as determined by NAMEF. The deposit is refundable if the appeal is successful.
- 1.16.6. An appeal in case of sanctions outside of events (e.g. failure to meet a deadline) must be submitted in writing to the NAMEF Secretariat within 4 (four) weeks after notification of sanctions, together with a deposit fee as determined by NAMEF, where after it shall be considered and dealt with within the NAMEF Committee. The deposit is refundable if the appeal is successful.
- 1.16.7. In case of failure of payment of any kind towards NAMEF or to a club affiliated to NAMEF, a participation suspension will be imposed in respect of all events as follows:
 - 1.16.7.1. In case of a horse owner; against all his/her horses;
 - 1.16.7.2. In case of a rider; against all his/her horses;
- 1.16.8. The decisions taken by the appointed jury in respect of a violation under Article 1.16.5. hereof shall be final except in cases where the participation of owner, rider or horses is being suspended for longer than the current ongoing event, in which case the matter is to referred to the NAMEF Executive Committee.
- 1.16.9. The decision by the NAMEF Executive Committee in respect of matters referred to it as provided under Article 1.16.6 shall be final except in cases where owner, rider or horses are suspended from participation in equestrian competitions.
- 1.16.10. An appeal against a decision in accordance with Articles 1.16.8 and/or 1.16.9 can be submitted in writing to the NAMEF Secretary within 4 (four) weeks after notification of that decision, together with a deposit fee determined by NAMEF. The deposit is refundable if the appeal is successful.
- 1.16.11. The appeal shall be heard and dealt with at the next Annual General Meeting or in accordance with Article 20 of the NAMEF Constitution at an Extraordinary General Meeting.

1.17. DRESS AND EQUIPMENT

- 1.17.1. **General Rules**
 - 1.17.1.1. The competitors in a competition must be dressed according to the generally accepted norm for that specific competition. See also Article 2.4. and Article 3.11.6. for show jumping and dressage respectively.
 - 1.17.1.2. Members of military or police units may wear their service dress.

1.17.1.3. The riders must always appear in a correct dress in front of or in the sight of spectators.

1.17.1.4. It is at the discretion of the Team of Judges, or the Event Organising Committee, in conjunction with at least 1 (one) NAMEF Executive Committee Member, to take the following actions against riders violating the rules as described under Articles 1.17.1.1.and 1.17.1.3.:

1.17.1.4.1. Give a verbal or written warning;

1.17.1.4.2. Impose a fine to be determined by NAMEF;

1.17.1.4.3. Suspend the rider from a competition or event.

1.18 ABUSE OF HORSES

1.18.1 No person may abuse a horse during an event or at any other time. "Abuse" means an action or omission, which causes or is likely to cause pain or unnecessary discomfort to a horse or the death of a horse, including without limitation any of the following:

1.18.1.1 To whip or beat a horse excessively;

1.18.1.2 To subject a horse to any kind of electric shock device;

1.18.1.3 To use spurs excessively or persistently;

1.18.1.4 To jab the horse in the mouth with the bit or any other device;

1.18.1.5 To compete using an exhausted, lame or injured horse;

1.18.1.6 To "rap" a horse;

1.18.1.7 To abnormally sensitise or desensitise any part of a horse;

1.18.1.8 To leave a horse without adequate food, drink or exercise;

1.18.1.9 To use any device or equipment which cause excessive pain to a horse upon knocking down an obstacle;

1.18.1.10 Failure to ensure the well being of a horse owned by or in the care of or under the control of the person concerned.

1.18.2 NAMEF will take the necessary steps to ensure that abuse by their members of horses is a contravention of their constitution, rules and regulations.

1.18.3 NAMEF will take reasonable steps to discipline their members who are guilty of any abuse envisaged in 1.18.1 hereof (save to the extent that such steps are taken under the NAMEF and/or FEI Rules)

1.19 VETERINARY MATTERS

1.19.1. At all official events, the Organising Committee will appoint a Treating Veterinarian, to be available for any emergency treatment during the event.

1.19.2 Any veterinary treatment or medication administered or applied to a horse within 10 (ten) days preceding an event must be reported to the President of the Ground Jury in writing on the prescribed form (Annex 1) before the commencement of the event.

1.19.3 Any veterinary treatment or medication administered or applied to a horse during an event must be reported to the President of the Ground Jury in writing on the prescribed form (Annexure 1) before, or immediately after the administration of the medication – definitely at least 1 hour before the next competition for the horse.

1.19.4 The President of the Ground Jury will decide in consultation with the Treating Veterinarian, whether the horse will be allowed to compete at the event. The Ground Jury's decision will be final and irrevocable.

1.19.5 The President of the Ground Jury must be informed in writing (Annexure 1) about the use of acupuncture or any other form of alternative therapy to a horse during the period of an event. Acupuncture that involves the administration of a local anaesthetic or other injectable substance is expressly forbidden.

- 1.19.6 Any horse that recovers from illness or injury immediately prior to or during an event must be reported to the President of the Ground Jury. The Ground Jury will decide in consultation with the Treating Veterinarian whether the horse may compete or continue to compete in the event.
- 1.19.7 The Veterinarian must advise the Ground Jury if there are any horse welfare or safety concerns about any aspect of the event which are unacceptable and will make appropriate recommendations.
- 1.19.8 The control of prohibited substances is ruled by the FEI Veterinary Regulations

1.20 ADULT SUPERVISION

- 1.20.1 Any child riding a stallion shall be under responsible adult supervision at all times during an event;
- 1.20.2 All children and junior riders shall be supported by a responsible adult at all times during an event.
- 1.20.3 The details of such person shall be indicated on the relevant entry form submitted to the event organisers.

1.21 TABLES

1.21.1 Table for rating “Most Successful Rider”

Number of participants	Placing					
	1 st	2 nd	3 rd	4 th	5 th	6 th
2	7	5				
3	7	5	4			
4	7	5	4	3		
5	7	5	4	3	2	
6	7	5	4	3	2	1
7	8	6	5	4	3	2
8	8	6	5	4	3	2
9	8	6	5	4	3	2
10	8	6	5	4	3	2
11	8	6	5	4	3	2
12	8	6	5	4	3	2
13	9	7	6	5	4	3
14	9	7	6	5	4	3
15	9	7	6	5	4	3
16	9	7	6	5	4	3
17	9	7	6	5	4	3
18	9	7	6	5	4	3
19 and more	10	8	7	6	5	4

- 1.21.1.1 Only the 6 (six) best participants shall be awarded points.
- 1.21.1.2 Bonus points in respect of increased level of standard:
- 1.21.1.2.1 E and C events = 1 (one) point
 - 1.21.1.2.2 M and B events = 2 (two) points
 - 1.21.1.2.3 The winner receives 1(one) bonus point

2. RULES FOR SHOWJUMPING

2.1. GENERAL RULES ON JUMPING COMPETITIONS

2.1.1. A Group of judges shall consist of:

- 2.1.1.1. 2 (Two) Judges, who are registered as NAMEF National or higher qualified Judges on the NAMEF Judges' List or higher qualified judges from elsewhere;
- 2.1.1.2. 1 (One) secretary taking minutes, who should be a Judge Candidate;
- 2.1.1.3. 1 (One) timekeeper.

2.1.2. At Grading Competitions, one of the 2 (two) Judges mentioned under 2.1.1.1 above shall have to be a National Judge or shall be higher qualified.

2.2. ARENA REGULATIONS

2.2.1. The competition arena must be fenced in by an approximately 80 (eighty) cm high fence. When a horse is in the arena all entrances and exits must be closed.

2.2.2. Closure of the competition arena shall be indicated by the Organising Committee by means of a notice "Arena Closed" placed at the entrance or conspicuously in the middle of the arena.

In the event of contravention a rider can be suspended from an event by the Organising Committee.

2.2.3. In Beginners and CE jumping competitions the Organising Committee and/or Judges may allow a mounted inspection of the course.

2.2.4. In respect of all other jumping competitions the competitors may only enter the competition arena and only on foot, for the purpose of official course inspection.

2.2.5. The team of Judges can permit an additional course inspection by the competitors (e.g. before a second round).

2.2.6. Unauthorised entering of the competition arena by a competitor after commencement of the competition can incur elimination of that competitor.

2.3. WARMING-UP ARENA

2.3.1. Wherever possible the warming-up arena should consist of two separate fenced off areas but not necessarily situated next to each other:

2.3.1.1. An area where all horses and riders can warm up, immaterial of starting order and competition, called the "Exercising Area". In this area no practice jumps will be provided;

2.3.1.2. An area where only the next 6 (six) participants in the starting order as indicated in the Official Event Program of events can exercise and jump the practice jumps provided, called the "Warming-up Jumping Area".

The safety of riders and horses and the prevention of accidents are the reason for this ruling.

2.3.1.3. The area described under Article 2.3.1.2 hereof shall be strictly controlled by the marshalling steward referred to in Article 2.3.7 hereof.

- 2.3.2. FEI Article No 256 1.4 is amended to read as follows in respect of all events staged in Namibia:
- 2.3.2.1. Wearing a hard hat is compulsory for anyone jumping a horse, including members of the armed services, police, and gendarmerie, members of military and national studs.
 - 2.3.2.2. When mounted protective headgear secured by a three point retention harness, is compulsory for juniors and children and is recommended for all riders.
 - 2.3.2.3. When mounted only shoes or boots with heels are permitted.
 - 2.3.2.4. The stirrup iron and the stirrup leather must hang freely from the saddle bar. There must be no restrictions or attachments of any kind. (See FEI Article 257 2.1).
- 2.3.3. The Organising Committee and/or Course Designer shall make provision for one upright obstacle and one spread obstacle in the “Warming-up Jumping area”, from which the riders shall enter the competition arena. The obstacles shall be orderly flagged and may only be jumped from one side, as indicated by the flags.
- 2.3.4. The construction of the jumps shall be in accordance with the standard prescribed to the respective class. The measurements (height and spread) may not exceed the prescribed standard of the competition in progress by more than 10 (ten) cm in height and width.
- 2.3.5. The construction of obstacles must be in accordance with the Regulations in the FEI “Manual for Stewarding”.
- 2.3.6. Offences In The Warming-Up Arena
At the discretion of the Organising Committee or the Team of Judges a rider may incur up to maximum penalty if found guilty in respect of any of the following offences:
- 2.3.6.1 Rapping of any kind - no part of any jump may be held by any person;
 - 2.3.6.2 Riding purposefully into an obstacle;
 - 2.3.6.3 Jumping an obstacle in the wrong direction;
 - 2.3.6.4 Intentionally overstraining a horse by jumping the practice obstacle(s) in the “Warming-up Jumping Area” more times than allowed (see FEI Articles 241 and 243);
 - 2.3.6.5 Utilization of inappropriately severe bits and painful or unnecessary “pulling in the mouth”;
 - 2.3.6.6 Utilization of spurs that are inappropriately severe; whips exceeding the permitted length of 75 (seventy five) cm or any other equipment that is generally not permitted;
 - 2.3.6.7 Punishing a horse excessively. Not allowed is for example: using the spurs until the horse is bleeding; beating or hitting the horse with the whip on the neck or its head, etc;
 - 2.3.6.8 Reckless behaviour of riders or other persons towards riders or other persons;
 - 2.3.6.9 Jumping without a hard hat, riding boots or riding bootlets or proper footwear with heels;
 - 2.3.6.10 Raising the measurements of the practice jumps to beyond the standard of the course to be jumped. (See Articles 2.3.4 and 2.3.5);

- 2.3.6.11 Behaving in such a manner that a smooth execution of a competition is impossible.
- 2.3.6.12 Articles 2.3.6.1-to 2.3.6.11 are also applicable in the show jumping arena.

2.3.7. Supervision at the Warming-Up Arena

- 2.3.7.1. For the purpose of supervision, the Organising Committee shall appoint a marshalling steward, who is not working as steward at the Entrance Control, to control the “Exercising and Jumping areas” and the riders within these areas. Marshalling stewards shall preferably be appointed from amongst the Judge Candidates on the relevant NAMEF List.
- 2.3.7.2. The stewards working at the Entrance Control as well as the marshalling steward shall see to the compliance with the rules as set out in Articles 2.3.1. to 2.3.6. and 2.3.7.3. hereof.
- 2.3.7.3. Every rider is obliged to report any offence, especially if the offender does not show discernment in spite of a warning.

2.4. DRESS AND EQUIPMENT

- 2.4.1. **General Rules** - Refer to Article 1.17.1.

- 2.4.2. **Dress during Jumping – and Equitation Competitions**

- 2.4.2.1. Prescribed clothing for jumping competitions
 - 2.4.2.1.1. An uni-colour dark hard hat with safety harness (in accordance with FEI Standards);
 - 2.4.2.1.2. Riding shirt;
 - 2.4.2.1.3. Tie or choker;
 - 2.4.2.1.4. Riding jacket - In events for children it is permitted to wear riding waist coats instead of riding jackets;
 - 2.4.2.1.5. White or beige breeches;
 - 2.4.2.1.6. Riding boots or competition chaps - In events for children and junior riders it is permitted to wear bootlets instead of boots.
- 2.4.2.2. Alternative Clothing
The Organising Committee or the Team of Judges may allow riding with NAMEF accepted and approved club polo shirts. Shirts must be tucked in at all times.
- 2.4.2.3. Utilisation of whips
It is not permitted to use or carry whips longer than 75 (seventy five) cm in the jumping arena or in the jumping warming-up arena. A dressage whip may be used for groundwork only. Whips may not be weighted at the tip.
- 2.4.2.4. Rule regarding bits
The Chief Judge of a jumping competition, in conjunction with a NAMEF Committee Member, may prohibit a rider from riding with a bit which is inappropriately severe taking into consideration the abilities and/or experience of such rider. This prohibition shall be valid for the entire event unless the Organising Committee, in agreement with the Chief Judge, takes a new decision after having received an application to this effect from the horse owner or the rider.
- 2.4.2.5. Reigns in the competition arena – FEI Article 257
Only unrestricted running martingales are allowed. Standing martingale is permitted for horses in Riding Ability Tests only. Reins must be attached to the bit(s) or directly to the bridle. Gags and hackamores are allowed. Bearing, side and running reins are prohibited in all competitions, but may be used in the practice arena.

- 2.4.2.6. Blinkers
Blinkers or any other items which restrict the vision of the horse are forbidden.

2.5. GRADING

2.5.1. Rules applying to all Grading Events and/or Three-Phase Events

Refer to Article 1.17.

2.5.2. Grading of Jumping Competitions

2.5.2.1. Subject to the provisions of Article 1.13.1.1 and Article 1.13.1.2 all jumping competitions as specified in Article 2.5.2.3. with courses built according to the standard of that class, shall be graded.

2.5.2.2. Announcement of grading
Should any class not be graded an announcement to this effect shall be made by the President of the Ground Jury without delay after the competition.

2.5.2.3. Subject to the provisions in Article 2.5.2.1 the following jumping competitions will be graded:

2.5.2.3.1. Competitions under FEI Article 238 1.2 to 1.3 and 2.2 to 2.3

2.5.2.3.2. Accumulator

2.5.2.3.3. Precision and Speed / Speed and Precision

2.5.2.3.4. Competitions over 2 rounds

2.5.2.3.5. Two Phase Competitions

2.5.2.4. The following jumping competitions will not be graded:

2.5.2.4.1. Informal events and competitions;

2.5.2.4.2. Competitions not up to the standard of the specified grade of horses;

2.5.2.4.3. Competitions restricted to the lower section of any grade, e.g. restricted to Grade D with 1 to 5 points;

2.5.2.4.4. Handicap competitions involving more than three separate grades.

2.5.2.5. In competitions held under Article 2.5.2.3. only horses which are clear in:

a) the first phase of competitions held over 2 (two) phases; or

b) the precision section of a Speed/Precision type of Competition; or

c) the first round of all other competitions eligible for grading may be awarded grading points.

If only one competitor in the class goes clear, he/she gets at least 2 (two) grading points.

In addition any horse which has achieved a clear round in all sections (including all jump-offs) of a competition eligible and approved for grading (Article 2.5.2.3.) shall be awarded 2 (two) grading points, notwithstanding that the grading point laid down in the Table for Grading as per Article 2.10.2. are less.

2.5.2.6. Points shall be awarded in accordance with the "Table for Grading" as displayed in Article 2.10.2. In competitions with combined grades, e.g. JC and D grade horses, grading points shall be awarded to the horses on the basis of their overall placing and the overall number of starters in the competition.

2.5.2.7. In Handicap Competitions involving not more than 3 grades, e.g. D, C, B grade horses, grading points shall be awarded to the horses on the basis of their overall placing and the overall number of starters in the competition.

- 2.5.2.8. Horses shall be graded according to the following method as stated by example below for adult horses. Junior- and Children horses are graded in the same way respectively:
- 2.5.2.8.1. E up to 20 points – then move to grade D
 - 2.5.2.8.2. D up to 20 points – then move to grade C
 - 2.5.2.8.3. C up to 20 points – then move to grade B
 - 2.5.2.8.4. B up to 25 points – then move to grade A

2.5.3. **Changing the Grading Registration (Jumping)**

The completed relevant NAMEF form, together with the prescribed NAMEF fees, must reach the NAMEF Secretariat/Grading Secretary well in time before the Entry Closing Date of the next event at which the horse is supposed to participate.

- 2.5.3.1. **Re-grading on application**
The grading of a horse can be changed on request by the owner of the relevant horse. (For down-grading to AD see Article 2.5.3.3.)
- 2.5.3.2. **Grading into a lower class**
- 2.5.3.2.1 The grading into a lower class (For down-grading to E see Article 2.5.3.3.) can be done by the horse owner/rider after competing unsuccessfully at any three consecutive events and/or not compete as a combination for a 12 (twelve) month period.
 - 2.5.3.2.2 The grading into a lower class can be done by the horse owner/rider at any time after a change in ownership or change in rider.
 - 2.5.3.2.3 The grading into a lower class must be applied for in writing and must be well motivated. This application must be submitted to NAMEF for approval.
 - 2.5.3.2.4 A horse may only be downgraded by 1 (one) grade 12 (twelve) months after the change in grade, if the application is approved by NAMEF.
- 2.5.3.3. **Re-grading into AD class after approved request**
The down-grading into the AD class is only possible after a written application is approved by NAMEF. The approval may be applicable to one specific rider only, at the discretion of the NAMEF Executive.
- 2.5.3.4. **When the age class of the rider changes**
When the age class of a horse's "permanent" rider changes, the horse's grading shall change accordingly as follows:

Children >> Juniors

- a) CE becomes JE
- b) CD becomes JE
- c) CC becomes JD

Juniors >> Adults

- a) JE becomes E
- b) JD becomes E
- c) JC becomes D

It is the duty of the rider and/or his/her parents/guardian to inform the NAMEF Grading Secretary regarding the change of his/her age class.(See Article 1.8. for "Age Restrictions").

2.6. NAMIBIAN INDIVIDUAL CHAMPIONSHIP RULES

SHOW JUMPING for ADULTS; JUNIORS; CHILDREN

To be read in conjunction with Article 1.15.

2.6.1. Individual Show Jumping Championship

The Championship consists of 3 (three) individual competitions:

- 2.6.1.1. One competition to be judged in accordance with FEI Article 238 2.2. and
- 2.6.1.2. One speed competition either FEI 238 2.1. or combined jumping competition (NAMEF 2.7.5.) and
- 2.6.1.3. One competition over 2 (two) rounds (FEI Article 273 2.1 and 3.1).

Each competition will be judged individually with individual prize-giving's.

- 2.6.1.4. The Championships shall not be staged, nor the prizes awarded unless at least 2 (two) entries are received and 2 (two) horses compete for the Adult Championship, Junior or Children's Championships.

2.6.1.5. Score for Namibian Championships

All penalties, without the jump-off penalties of competitions 1 (one) and 3 (three), if applicable, are added up and in the event of equality of penalties, the time of competition 2 (two) and the time of the first round of competition 3 (three) are added up.

Should there be further equality of penalties and time score, the time of round 1 (one) of competition 3 (three) will determine the winner.

In the event of further equality, the time of competition 1(one),first round, not jump-off time, will determine the winner.

Winner will be the rider with the lowest penalties and the fastest time.

Order of starting for the first round of competition 3 (three) is determined by the championship standing after competition 1 (one) and 2 (two) on the reverse order of penalties and the time from competition 2 (two).

- 2.6.1.6. The Championship will only be awarded if the top rider has completed all the rounds in all 3 competitions.

2.6.2. Team Show Jumping Championship

The competition will be judged under "Table A" per Article FEI 238 2.2 and is subject to the following additional rulings:

- 2.6.2.1. Teams in a Team Championship will consist of 3 (three) or 4 (four) riders with 3 (three) or 4 (four) horses, the best three of which will constitute the result of the team;
- 2.6.2.2. Every club shall enter only one team;
- 2.6.2.3. Riders may ride the first round only once;
- 2.6.2.4. If three riders of the same team have completed the first round without penalties, the team is considered to have qualified for the jump-off. In such an event the 4th rider does not need to ride his first round, but may participate in the jump-off;
- 2.6.2.5. In case of equality of penalties of 2 or more teams, there will be 1 jump-off. Each team will nominate 1 rider to participate in the jump-off;
- 2.6.2.6. Standards for courses in Team Championships are to be determined by the NAMEF Executive at the time of drafting the schedule for an event;
- 2.6.2.7. Riders may only participate in Team Championships representing the Equestrian Club he/she is registered for with NAMEF ("Stammverein"), provided that this registration was effected at least 3 (three) months prior to the relevant event at which he/she is participating.

2.7. SPECIAL NAMEF RULES REGARDING JUMPING COMPETITIONS

In accordance with FEI Article 260.2 Organising Committees may provide for new types of competitions. NAMEF has developed the following "Namibianised" Regulations:

2.7.1. NAMEF Rules based on FEI Article 238 "Table A" and Article 239 "Table C"

These Rules may be applied in respect of Beginner and Equitation Competitions only

2.7.1.1. AM 7

The first round shall not be ridden against the clock. In the event of equality of penalties in the first round there will be a jump-off on ideal time at a speed of 350m/min. Winner shall be the rider with the lowest score of penalties closest to the ideal time. In the event of less riders participating in the jump-off than there are placing (as indicated in the schedule of an event), riders who did not qualify to participate in the jump-off shall be placed according to their penalties in the first round and in the event of equality of penalties, shall receive the same placing.

2.7.1.1.1. When exceeding the time in competitions based on 'Ideal Time', the first few seconds in excess of the 'Ideal Time' will not be penalized. These allowed seconds are based on the length of the course. For every 100 m or part thereof, of the first round course length the allowance is 1 (one) second, (e.g. For a course with a length of 260 (two hundred and sixty) meters the time allowance is 3 (three) seconds).

2.7.1.1.2. If the allowed time is exceeded, time penalties are applied at 1 (one) fault per second or part thereof for the time exceeding the allowance.

2.7.1.1.3. In the case of 2 (two) or more competitors exceeding (without incurring time penalties) or underscoring the ideal time, by the same number of seconds, winner will be the rider with the faster time.

2.7.1.2. AM 8

One round only. Winner shall be the rider with the lowest score of penalties closest to the ideal time. (No jump-off.)

2.7.1.2.1. When exceeding the time in competitions based on 'Ideal Time', the first few seconds in excess of the 'Ideal Time' will not be penalized. These allowed seconds are based on the length of the course. For every 100 m or part thereof, of the course length the allowance is 1 (one) second, (e.g. For a course with a length of 260 (two hundred and sixty) meters the time allowance is 3 (three) seconds).

2.7.1.3. Competitions judged under AM 7 and AM 8

When competitions are judged under Rules AM 7 and AM 8, the Course Designer should take note of the following when building the course:

2.7.1.3.1. Compulsory turning points should be used, marked by a white flag on the left side and/or a red flag on the right;

2.7.1.3.2. The course plan must indicate the measured track to be followed by competitors by way of a continuous line;

2.7.1.3.3. Combinations are not allowed.

2.7.2. Team Competitions

In view thereof that the FEI Regulations in respect of Team Competitions are for higher grades than ridden in Namibia, the following ruling has been developed for team competitions in Namibia.

2.7.2.1. Team Competitions may take place in conjunction with:

2.7.2.1.1. FEI Article 268 – Relay Competitions

2.7.2.1.2. FEI Article 238

2.7.2.1.3. **Baton Relay**

2.7.2.1.3.1. The team members enter the arena together. The first competitor jumps his round carrying the baton and having taken the last obstacle he hands over the baton to the next competitor and so on.

2.7.2.1.3.2. If, during the round or in handing over the baton to his team-mate, one of the competitors drops it, he must recover it himself and remount without assistance in order to pass it on to the next, under penalty of elimination of the whole team. Dismounting is not penalized, but the clock is not stopped.

2.7.2.1.3.3. The time of the round is taken from the moment when the 1st competitor crosses the start line until the last member of the team passes the finishing line

2.7.2.1.3.4. These competitions are judged under "Table A" or "Table C", according to the conditions of the schedule.

2.7.2.1.3.5. The elimination of a team member incurs the elimination of the whole team.

2.7.2.1.4. **Relays from an enclosure**

2.7.2.1.4.1. The team of competitors enter the arena and gathers in an enclosure called the base

2.7.2.1.4.2. Once the 1st competitor has left the base none of the others may leave it until the previous competitor is back in. The next competitor may only leave the enclosure when the preceding competitor is completely back inside having completed his round. A steward must be stationed at the enclosure and a competitor leaving the enclosure during a round will incur elimination of the whole team.

2.7.2.1.4.3. Articles 2.7.2.1.3.2 – 2.7.2.1.3.5 apply

2.7.2.2. Teams shall consist of the number of participants as indicated by the schedule of the respective event, but not of less than two and not more than four participants.

2.7.3. Competition for 2 (two) Classes

In all competitions in which 2 (two) classes participate (e.g. D/C, C/B, etc.) a handicap may be applied to the higher class, except in the case where the schedule provides for entries of the higher class (e.g. B-class jumping, in which C-horses participate). If applied, handicaps must be clearly stated in the schedule for an event.

2.7.4. Style and Fancy Dress Competitions

It is recommended by NAMEF that these competitions, with special conditions, be executed by clubs from time to time. These events shall not be graded.

2.7.4.1. Style Jumping Competitions (in general)

2.7.4.1.1. Scores for the jumping style shall be given on a scale from 0 to 10, with 10 being the highest score.

2.7.4.1.2. Penalties are scored as follows:

2.7.4.1.2.1.	Knock-down	= 0.5 penalties
2.7.4.1.2.2.	First refusal	= 1.0 penalties
2.7.4.1.2.3.	Second refusal	= 2.0 penalties
2.7.4.1.2.4.	Third refusal	= elimination
2.7.4.1.2.5.	Fall	= elimination

2.7.4.1.3. The penalties shall be deducted from the score achieved from the jumping style of a rider.

2.7.4.1.4. A "time allowed" may be prescribed, in which case 0.1 penalties will be deducted for every second or part thereof, exceeding the "time allowed". The time limit is equal to twice the time allowed. Competitors exceeding the time limit are eliminated.

2.7.4.2. Fancy Dress Jumping Competition

2.7.4.2.1. Like 2.7.4.1 hereof. However, the fancy dress shall be rated instead of the jumping style.

2.7.4.3. Fancy Dress Jumping Competition with "Cross Entries"

2.7.4.3.1. Like 2.7.4.1 hereof. However, "cross entries" are permitted.

2.7.4.4. Fancy Dress Jumping Competition "for all"

2.7.4.4.1. Like 2.7.4.1 hereof. However, open for children, juniors and adults.

2.7.5. Combined Jumping Competitions

2.7.5.1. Speed and Precision

The course consists of 12 (twelve) jumps; the first 6 (six) to be ridden against the clock; the second half of the course consists of 6 (six) more difficult jumps. The second half of the course shall include a double combination (optional for AD-horses) somewhere between jump 8 (eight) and jump 12 (twelve). The first half of the course will be judged under Table C (jumps 1 (one) to 6 (six)). A knock-down shall incur a time penalty of 3 (three) seconds. The second half of the course will be judged under Table A. Apart from the start and finishing lines there shall be a further finishing line between jumps 6 (six) and 7 (seven) for time-taking purposes. (If the normal starting or finishing line can be used, a further "time-taking-line" is not necessary.) A refusal between jumps 1 (one) and 6 (six) will incur penalties in accordance with Table C (FEI Article 239.2), but a second refusal in the second half of the course shall result in 8 (eight) jumping penalties. Three refusals or a fall shall incur elimination. No circles may be ridden between jumps 6 (six) and 7 (seven). Jumps 1 (one) to 6 (six) (speed phase) should be slightly below standard of the respective class, whereas jumps 7 (seven) to 12 (twelve) (precision phase) should be above standard.

Placing: The time needed for the first half shall determine the winner in the event of equality of penalties in the second half. In the event of equality of time for the first half as well as equality of penalties for the second half, a jump-off will take place.

2.7.5.2. **Precision and Speed**

As in Article 2.7.5.1., but the first half of the course shall represent the precision phase and the second half the speed phase. The precision phase shall also include a double combination (optional for AD-horses) somewhere between jumps 2 (two) and 6 (six). Penalties in the precision phase and time needed for the time phase will determine the winner. In the event of equality of penalties (first phase) and time (second phase) a jump-off over the first half of the course shall take place.

2.7.6. **Joker-Top-Score Competitions**

2.7.6.1. As per Article FEI 270, however Article FEI 270.12 is amended as follows: 2 (two) obstacles are provided in the course duly marked by flags and titled 'Joker'. Each Joker may only be jumped once; 200 (two hundred) points are awarded for each if jumped correctly. In the event of a refusal or run-out or with a knock-down at a Joker, 200 (two hundred) points shall be deducted. The Joker may not be attempted a second time.

2.7.6.2. The Jokers should be clearly indicated and marked as such.

2.7.7. **Merry-Go-Round Competition**

Riders participate in pairs of two. The course consists of 9 (nine) to 12 (twelve) jumps. The competitors have 80 (eighty) seconds to jump the course until the bell is rung – the last jump is only taken into consideration for the score if the forelegs of the horse jumping have reached the ground at the ring of the bell. The first rider takes jumps 1 (one), 2 (two) and 3 (three), the second rider jumps 4 (four), 5 (five) and 6 (six), the first rider jumps 7 (seven), 8 (eight) and 9 (nine), etc. until 80 (eighty) seconds have passed. Once the course has been completed the riders shall continue to jump the course again without having to pass the starting line again. Should a horse jump before the other horse has reached the ground with its forelegs after his jump, then that pair shall be eliminated. Three refusals or a fall shall also incur elimination. Penalties shall however not be calculated. Should a jump be refused but not knocked down, the competitor must attempt to jump that jump again. Should a pole be knocked down during jumping or because of a refusal, that jump is considered to be knocked down and no points will be awarded and the next jump shall be attempted. The pair shall receive one point for each jump cleared without penalty during the time of 80 (eighty) seconds. In the event of equality of points a jump-off with a reduced time of 45 (forty five) seconds shall determine the winners. The first rider must cross the starting line and after 45 (forty five) seconds the bell will be rung. After the bell has rung another jump must be taken in order for the time to be taken. The time shall be stopped when the horse touches the ground with its forelegs, but the jump taken after the bell has rung shall not be taken into consideration for the score. In the event of equality of points the shortest time shall determine the winning pair.

2.7.8. **“Two-Horses” Competitions**

A rider is supposed to complete a course either with 2 (two) horses successively or the two parts of a course with one horse each. Changing from one horse to the other inside the arena (with or without the help of a person holding the horses), shall take place after completion of the course with the first horse, or between the two parts of the course, without having to cross the starting line again. The time shall be taken at crossing the starting line with the first horse and crossing the finishing line with the second horse.

This type of completion may be judged according to the following FEI Articles:

2.7.8.1. FEI Article 238 “Table A”, or

2.7.8.2. FEI Article 239 “Table C”.

The exact details and sub-articles of which must be specified in the schedule of the respective event within the description of the relevant competition.

2.7.9. **"Mini-Maxi" Jumping Competition for Two Horses**

Pairs (two competitors) consisting of one adult and one junior or child rider shall be drawn. The competitors in a pair shall jump one after another respective parts of the course, subject to grade and as prescribed in the schedule of the event.

The time shall be taken when the first horse crosses the starting line and the clock will be stopped when the second horse crosses the finishing line.

This type of completion may be judged according to the following Articles:

- 2.7.9.1. FEI Article 268 "Table A" or "Table C" or
- 2.7.9.2. NAMEF 2.7.2.1.3. Baton Relay or
- 2.7.9.3. NAMEF 2.7.2.1.4. Relay from an Enclosure

2.7.10. **"Knock-Out" Competition**

Depending on the number of participants, either 16 (sixteen) or 8 (eight) competitors may qualify with one horse each, provided they complete a course under Table A, for the jump-off. The jump-off shall take place simultaneously on two equal courses built next to each other consisting of at least 4 (four) jumps each. Combinations may be included. The 16 (sixteen) or 8 (eight) competitors shall be divided into 8 (eight) or 4 (four) pairs and the course which each participant will ride shall be determined at the discretion of the Judges. The relevant competitors in a pair shall execute a "start" from a standing position close to the starting line(s) simultaneously starting at the sign of the bell, or as recommended by NAMEF, at a manually operated starting sign by way of a person using a flag. Time shall not be taken. The competitor with the least penalties of the two participants and in the event of equality of penalties the competitor who crosses the finishing line first, shall qualify for the next jump-off.

Pairs shall again be made up and courses to be jumped determined at the discretion of the Judges, and so on, until the winner is determined. In the event of equality of penalties and at the discretion of the Judges lot may decide the winner or the jump-off may be repeated.

Placing in this type of event:

a). Winner

The winner of the last jump-off

b). Runner-up

The loser of the last jump-off

c). 2 (two) 3rd places

The participants who were "knocked-out" in the second-last jump-offs, immaterial of their scores

d). 4 (four) 4th places

The participants who were "knocked-out" in the rounds against the participants sharing 3rd place.

In case this competition takes place under time pressure, riders with penalties that would exclude them from the placing, may be stopped by the bell. This type of competition shall be judged according to FEI Articles 238 "Table A", but without a time allowed.

2.7.11. **Grand Prix Derby with exchange of horses between participants**

The 3 (three) or 4 (four) most successful riders / horses throughout at least two jumping competitions in the same class may qualify for this competition. Should one rider qualify with more than one horse he may only participate on one horse of his choice and the next-best rider / horse will be eligible to participate. Every participant shall ride every horse over a course consisting of not more than 6 (six) jumps, which should include one double combination. The winner shall be the rider and horse with the least total of jumping penalties. In the event of equality of jumping penalties the rider/horse with the lowest time-total shall be the winner.

2.7.12. **21- or 36- or 55 Points Accumulator**

Although this type of competition will be judged according to FEI Article 269, NAMEF has developed the following alternatives:

2.7.12.1. **Accumulator Competition**

As per FEI Article 269, however, with 2 (two) jump-offs.

2.7.12.2. **Accumulator Competition**

As per FEI Article 269.

FEI Article 269.2 (Bonus points and possibility of Joker) is, however, replaced by the following:

FEI 269.2. Bonus points are awarded as follows:

2.7.12.2.1. 21-Points Accumulator

A rider commences with 21 (twenty one) points. A penalty at jump no 1 (one) shall incur a deduction of 6 (six) points, at jump no 2 (two) a deduction of 5 (five) points, etc., down to a deduction of 1 (one) point at jump no 6 (six).

2.7.12.2.2. 36-Points Accumulator

A rider commences with 36 (thirty six) points. A penalty at jump no 1 (one) shall incur a deduction of 8 (eight) points, at jump no 2 (two) a deduction of 7 (seven) points, etc., down to a deduction of 1 (one) point at jump no 8 (eight).

2.7.12.2.3. 55-Points Accumulator

A rider commences with 55 (fifty five) points. A penalty at jump no 1 (one) shall incur a deduction of 10 (ten) points, at jump no 2 (two) a deduction of 9 (nine) points, etc., down to a deduction of 1 (one) point at jump no 10 (ten).

2.7.12.3. **Accumulator Competition**

As per NAMEF Article 2.7.12.2. above, however with 2 (two) jump-offs.

2.7.12.4. **Alternative Accumulator Competition**

As per FEI Article 269.

FEI Article 269.3 and 269.5, however, are replaced by the following:

“Two full rounds over a course with 6 (six) jumps. A jump-off over a shortened course will take place in the event of equality of points in the first and second rounds. The obstacles may be raised for the second round and/or for the jump-off. There shall be a joker-jump in the arena. During each round the competitor must jump the 6 (six) jumps set up in the course in the sequence as indicated. If during the course one obstacle is knocked down, or in the event of 1 (one) refusal, the competitor has the choice to go through to the next round by clearing the joker-jump as an alternative for the jump knocked down immediately after having passed through the finishing of the course. If more than one jump is knocked down during a round, the result obtained so far will be the final result for the competitor. The Joker does not count when knocked down. Time penalties cannot be cleared by the Joker. During jump-off the joker is not allowed”.

2.8. **REFUSALS OR DISOBEDIENCES**

FEI Article 236 and FEI Article 239 refer to refusals/disobediences, they are, as far as penalties are concerned, amended to the following:

“In any jumping competition the

- 1st (first) refusal/disobedience shall incur 4 (four) faults; and the
- 2nd (second) refusal/disobedience shall incur 8 (eight) faults; and the
- 3rd (third) refusal/disobedience shall eliminate the participant”.

2.9. FALLS

FEI Article 224.1 to 2 applies as they are stated in the FEI Regulations.

2.10. TABLES

2.10.1. Obstacle Measurements

2.10.1.1. The following obstacle measurements serve as guidelines for grading events, whereby these measurements shall be applied to at least half of the obstacles in order for the competition to be taken into consideration for grading:

Age Group	Class	Height	Spread
<u>Children</u>	CE	0.70m	0.90m
	CD	0.80m	1.00m
	CC	0.90m	1.10m
	CB	1.00m	1.20m
<u>Juniors</u>	JE	0.90m	1.10m
	JD	1.00m	1.20m
	JC	1.10m	1.30m
	JB	1.20m	1.40m
	JA	1.30m	1.50m
<u>Adults</u>	E	1.00m	1.20m
	D	1.10m	1.30m
	C	1.20m	1.40m
	B	1.30m	1.50m
	A (Medium)	1.35m	1.60m
	A (National)	1.40m	1.60m
	A (international)	1.50m	1.60m

2.10.1.2. The recommended measurements in respect of spread obstacles refer to an ordinary spread obstacle (oxer). In respect of a "triplebarre" or "liverpool" the spread-measurements may be increased.

2.10.1.3. At grades below 1.20m (One meter Twenty cm) in height, it is strongly recommended that obstacles have clearly defined ground lines

2.10.2. Table for grading (Jumping)

2.10.2.1. Grading points shall be awarded to a horse according to the number of participants in a competition and the placing of the horse in that competition. Only horses that completed the competition "in competition" shall be awarded grading points.

2.10.2.2. Table of Points for grading purposes:

Number of participants	Placing							
	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th
1 - 4	1							
5 - 8	2	1						
9 - 12	3	2	1					
13 - 16	3	2	1	1				
17 - 20	4	3	2	1	1			
21 - 24	4	3	2	1	1	1		
25 - 28	4	3	2	1	1	1	1	
29 - 32	4	3	2	1	1	1	1	1

3. RULES FOR DRESSAGE

3.1. NUMBER OF ENTRIES

Should there be 25 (twenty five) or more competitors, it is recommended that the competition be divided into 2 (two) or more pools. Separate prize money shall be awarded to each pool and the jury may be different for each pool.

3.2. ORDER OF STARTING

- 3.2.1 Should a competitor have one horse in a competition the order of starting will be adjusted to ensure that, whenever possible, that these horses will have a gap of at least 6 (six) places between them. Should this not be possible due to the number of entries the rider is allowed a rest period of 20 (twenty) minutes between the 2 (two) rides. The competitors at the time of entry must nominate in which order they wish to ride their horses. Failure to do this will result in the competitor having to ride in the order of the program.
- 3.2.2 The organizing committee of the event shall draw the order of starting for each competition.
- 3.2.3 Competitors may not ride out of order. Any request to ride out of order must be referred to the judges/organizing committee of that show.

3.3. TESTS

- 3.3.1. Only current SANEF and FEI tests shall be ridden.
- 3.3.2. For Adult and Junior competitions the same series of Tests shall be used.
- 3.3.3. To qualify for grading, tests must be selected from the current SANEF Official Test books or other Tests that have been approved by at least three members of the NAMEF.
- 3.3.4. Calling of tests
 - 3.3.4.1. In all competitions, competitors shall have the option of having the Test called unless stipulated to the contrary in the prize list, or the test being an official FEI Test, in which case it must be ridden from memory;
 - 3.3.4.2. Only the wording of the Official Test may be called;
 - 3.3.4.3. Competitors shall provide their own callers;
 - 3.3.4.4. Any error in riding the Test, whether by reason of faulty calling or not, shall be penalised as per Article 3.6;
 - 3.3.4.5. Any competitor receiving unauthorized assistance from the caller or any other third party shall be liable to elimination at the discretion of the President of the Jury;
 - 3.3.4.6. If the incorrect test is called the Judge may provide the caller with a correct test and allow the competitor to continue the test after deducting a mark for Error of Course.

3.4. ARENAS

The arenas must be flat and level.

- 3.4.1. All tests are ridden individually in an arena of 60 (sixty) meter by 20 (twenty) meter, or 40 (forty) meter by 20 (twenty) meter as per official SANEF or FEI textbook.
- 3.4.2. The arena shall be set up in accordance where spectators or other objects, as far as possible should be outside the 10 (ten) metre limit, but under no circumstances may they be inside a 5 (five) metre limit. Indoor arenas should comply as far as possible to the spirit of this rule.

- 3.4.3. The arena surrounds shall not be constructed of any material that may cause a horse to take fright or cause injury. The arena should be completely closed and the minimum height of the surround should be 25 (twenty five) cm. At mark "A" (entrance), an easily removable part of the fence or rail should be provided in order to allow competitors to enter and leave the arena.
- 3.4.4. The letters indicating certain specific points of the arena should be placed about 50 (fifty) cm to 1 (one) meter outside of the arena surround and should be clearly visible to competitors irrespective of the direction in which they are approached.
- 3.4.5. Closure of the competition arena shall be indicated by the Organising Committee by means of a notice "arena closed" at the entrance or conspicuously in the middle of the arena.
- 3.4.6. At all major events and at all National Championships it is recommended that the centre line of a grass arena shall be mown short, and that of sand arenas raked or rolled.
- 3.4.7. The jury should, if possible, be provided with a platform to raise them above ground level and also provided with protection from the sun or weather. They should not be closer than 5 (five) meter from the arena surround and should be so separated as to be invisible to each other. In the case of three judges, the judges at M and H should be sitting 2.5 (Two and a half) meter in from the long sides. Where only two judges are used, the President of the Ground Jury sits at C and where possible, the second judge sits at E or B.
- 3.4.8. On penalty of elimination no horse, either ridden or led, may enter the competition arena(s) except when actually competing unless special permission to do so has been granted by the Show Director and the NAMEF Representative. This permission may only be granted in Special circumstances.

3.5. JUDGES AND OFFICIALS

- 3.5.1. Irrespective of whether or not Events organised are for Grading purposes, the use of judges on authorized panels is obligatory, unless permission is obtained from the NAMEF.
- 3.5.2. Judges shall be appointed by the Show Organiser and, where there is more than one judge, the Show Organiser shall nominate the President of the Jury.
- 3.5.3. Competitions at Grading Shows may only be judged by Judges registered as Judges with NAMEF, SANEF or FEI.
NAMEF Registered judges have to judge a minimum of 6 (six) competitions per year to remain on the NAMEF judges panel.
- 3.5.4. It must be confirmed that the judges only judge competitions up to their standard of judging. Should the prescribed level of judges not be available, permission must be obtained from the NAMEF to use a judge on the next lower level.
- 3.5.5. At least 2 (two) qualified judges should be appointed in respect of every competition. Training level and Novice tests may be judged by a single judge or a panel of judges and an overall mark given. A judge candidate should function as a third judge whenever possible. His/her scores shall not be taken into consideration for the placement of competing riders. His/her evaluation as noted in his/her score sheets should be discussed with the two official judges at the end of the competition.
- 3.5.6. Visiting foreign judge/s may replace a Namibian or South African Judge provided permission is first obtained from the National Dressage committee. All such applications should be addressed to the Secretary and Dressage Representative of the Federation
- 3.5.7. All dressage competitions staged at grading shows shall be conducted, judged and marked in accordance with SANEF Rules for Dressage competitions, or according to FEI Rules, if FEI tests are ridden.

- 3.5.8. Horses may be disqualified if, in the opinion of the judges, their performance is not up to standard.
- 3.5.9. A judge shall preferably NOT judge a competition where:
 - 3.5.9.1. A horse participates of which he/she is the owner;
 - 3.5.9.2. A rider participates to whom he/she is related;
 - 3.5.9.3. Riders and/or horse participate that are permanently trained by him/her.
- 3.5.10. The Organising Committee has to pay special attention to the above when appointing judges to competitions.
- 3.5.11. A judge shall be obliged to examine the Official Event Program with regard to above. He/she shall inform the Organising Committee immediately of a potential conflict of interests. In case of the provisions to above not being avoidable, a member of the sports committee of NAMEF must be informed.

3.6. SCORING

- 3.6.1. The Judges will award marks for each movement of the test in a range of 10 to 0. In case of a panel of judges (Prelim or Novice) an overall will be given.
- 3.6.2. In the case of one Judge the points are added up to give the competitor's score.
- 3.6.3. In the case of two or more judges the totals are added together and then divided by the number of judges, to give the competitor's score. The score is converted to a percentage for calculating the competitor's grading points.
- 3.6.4. Penalty points are deducted from the individual judges' totals.
- 3.6.5. The scale of marks is as follows:

10	Excellent	4	Insufficient
9	Very Good	3	Fairly Bad
8	Good	2	Bad
7	Fairly Good	1	Very Bad
6	Satisfactory	0	Not executed
5	Sufficient		
- 3.6.5.1. Where marks of below 6 are awarded, Judges are obliged to record by the movement concerned, their reason why the mark was given.
- 3.6.5.2. "Not executed" means that practically nothing of the required movement has been performed.
- 3.6.5.3. In freestyles, half marks may be used for the artistic mark
- 3.6.6. Collective marks are awarded after the competitor has completed his performance for:
 - 1.Paces
 - 2.Impulsion
 - 3.Submission
 - 4.The rider's position and seat, correctness and effect of the aids.
- 3.6.7. In the event of a Judge altering a mark already awarded, the Judge shall initial such alteration, and the alteration not accepted by the recorder without such authorization. No alteration may be made to marks once Test Sheets have been handed to the Recorder, unless a mark has been omitted or an error spotted.
- 3.6.8. All tests shall be marked in ink and signed by the judge.

3.7. ERRORS OF COURSE

- 3.7.1. When a competitor makes an error of course (e.g. takes the wrong turn; omits a movement), the President of the Jury warns him, by sounding the bell. The President of the Jury shows him if necessary, the point at which he must take up the test again and the next movement to be executed, then leaves him to continue by himself. However, in some cases when, although the competitor makes an error of course, the sounding of the bell would unnecessarily impede the fluency of the performance – for instance if the competitor makes a transition from medium trot to collected walk at V instead of at K, or cantering up the centreline from A, makes a pirouette at D instead of at L – it is up to the President of the Ground Jury to decide whether to ring the bell or not. The decision whether or not an error of course was made will be that of the President of the Ground Jury, the other judges' scores will be adjusted accordingly.
- 3.7.2. Every error of course whether the bell was sounded or not, must be penalised:
- The first time by 2 points.
 - The second by 4 points.
 - The third time the competitor is eliminated.
- The competitor may be allowed to continue the test and marks and comments will continue but the score will not count for prizes or grading.
- 3.7.3. In principal a competitor may not repeat a movement of a test unless the President of the Ground Jury decides on an error of course (rings the bell). If however, the rider has started the execution of a movement and attempts to do the same movement again, the judge must consider the first movement only and at the same time penalise as for an error of course.
- 3.7.4. **Rising & Sitting Trot**
Errors made contrary to test instructions will be penalised as in a loss of two marks on the point (not error of course). However, when riding FEI tests these will be counted as an error of course.
- 3.7.5. In the event of a difference of opinion amongst Judges as to whether an error of course or use of voice has been made, a ruling must be given by the President of the Jury and all sheets marked accordingly.

3.8. SCORE SHEETS

- 3.8.1. Judges' Score sheets shall be available to competitors after the final classification of the competition has been announced (Prize Giving).
- 3.8.2. In the event of an objection being lodged the applicable score sheets must be returned to the judges.
- 3.8.3. Judges' score sheets shall be completed, audited and signed prior to being handed to competitors.
- 3.8.4. It is the Judge's responsibility to ensure that each score sheet has his/her name or identification symbol stated on the sheet, that every movement has a mark, that errors of course penalties have been correctly recorded and that each sheet bears his/her signature.
- 3.8.5. **Time**
With the exception of Free style tests (Kür) there is no time limit for the execution of the tests. The time shown on the test sheets is for information only. When time limits are set for Kürs etc. judging will cease when the time allowed plus 10 seconds has elapsed.

3.9. RIDING OF TESTS

3.9.1. Salute

All riders, including ladies, must take the reins in one hand when saluting. A man must raise his hat, whilst a lady must drop her hand in the salute to the judge. In the event of a chin strap being worn, men may salute in the same manner as ladies.

A whip, if carried, will be held in the rein hand.

Failure to comply with these requirements will be penalised by the loss of two marks from those that would have been awarded for the movement. The judge shall automatically deduct 2 marks from the mark that he would have given for the movement. The loss of the two marks is not counted as an "Error of Course" penalty. However, when riding FEI tests, failure to salute and take reins into one hand when saluting, will be counted as an "Error of Course".

3.9.2. Falls

In the case of a fall of horse and/or rider the competitor will be penalised by the effect of the fall on the execution of the movement and in the collective marks (3 and/or 4)

3.9.3. Voice

The use of the voice in any way whatsoever or clicking of the tongue once or repeatedly is a serious fault, involving the deduction of at least 2 marks from those that would have been awarded for the movement where this occurred.

3.9.4. Resistance

The rider, whose horse resists for more than twenty (20) seconds during the test, shall be eliminated.

3.9.5. Dismounting

A rider who dismounts in the arena, without a reason acceptable to the Jury, shall be given no marks for the movement being carried out at that time. In the event of a rider falling off because of the horse's disobedience, and the rider being unable to remount within 30 seconds, the rider will be eliminated.

3.9.6. Horse leaving the Arena

A Horse leaving the arena with all four feet during the test will incur the following penalty:

3.9.6.1. Elimination:

- a) if the horse leaves a fully enclosed arena with a surround of 25 (twenty five) cm or higher; or
- b) if the horse leaves an arena as described in (a) but open at A, at any point other than A.

3.9.6.2. No points for the current movement:

- a) if the horse leaves an arena at an opening at A; or
- b) if the horse leaves an arena, with a surround lower than 25 (twenty five) cm; or
- c) if the horse leaves an arena that is not completely enclosed.

3.9.7. On completion of the test, the exit must be made at A in the manner in which the test determines.

3.9.8. Lameness

3.9.8.1 In the case of lameness the competitor is liable to elimination.

In a case of marked lameness, the President of the Jury informs the competitor that he is eliminated. There is no appeal against his decision.

3.9.8.2 If, however, there is any doubt as to the soundness of a horse, the competitor will be allowed to complete the test and any unevenness of pace will be penalised provided no signs of distress is evident.

3.9.9. Commencement

After the sound of the bell, the competitor should enter the arena as soon as possible. Exceeding 45 (forty five) seconds before entering the arena after the bell has sounded will entail elimination. The same applies to a competitor who enters the arena at A before the signal has been given.

3.9.10. Retirement

If a competitor retires from a test, he/she must inform the judge of this intention by raising a hand or saluting.

3.9.11. Broken tack

The Judge's discretion should be used concerning broken tack. The comfort of the horse and the safety of the rider should be the main concerns, but time-consuming repairs cannot be allowed. Assistance by a third party whether the competitor is mounted or dismounted may be authorised at the Judge's discretion.

3.9.12. Accuracy at markers

In a movement which must be carried out at a certain point of the arena, it should be done at the moment when the competitor's body is above this point.

3.10. DRESS AND EQUIPMENT

Failure to comply with any part of this Section may result in elimination.

3.10.1. Saddles

- 3.10.1.1. "English" type saddles are compulsory;
- 3.10.1.2. Ladies are permitted to use side saddle;
- 3.10.1.3. Numnahs or Saddle Cloths are permitted and should be neat and not larger than necessary;
- 3.10.1.4. Saddle covers are NOT permitted (e.g. Sheepskin or similar covering);
- 3.10.1.5. Breastplates are permitted.

3.10.2. Permitted Bridles

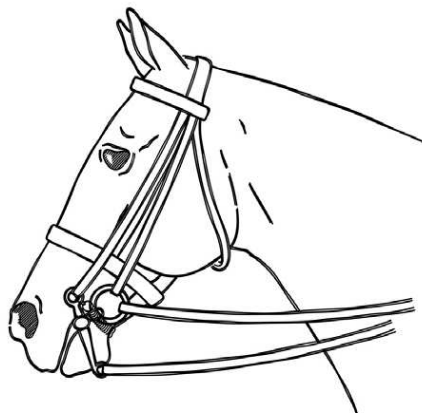
Bridles shall be as per instruction on the official tests

3.10.3. Permitted Bits

- 3.10.3.1. Only those bits illustrated and/or described in Appendix DS/4 are permitted;
- 3.10.3.2. Bit guards are NOT permitted;
- 3.10.3.3. The minimum diameter of snaffle bits at the bars of the horse's mouth has been fixed at 10 (ten) mm. This is measured either against the outer loose ring, or at the beginning of the radius on egg-butt and similar snaffles;
- 3.10.3.4. Pelhams with connectors are allowed for Children's Preliminary classes;
- 3.10.3.5. The Bridoon and Curb bits must be made of metal or rigid plastic and may be covered with rubber (flexible rubber bits are not permitted);
- 3.10.3.6. The lever arm of the curb bit is limited to 10 (ten) cm (length below the mouthpiece). If the curb has a sliding mouthpiece, the lever arm of the curb bit below the mouthpiece should not measure more than 10 (ten) cm when the mouthpiece is at the uppermost position.

3.10.4. Nosebands

- 3.10.4.1. Either a dropped noseband or a Cavesson as illustrated below may be used with a snaffle bridle, but not both. A cavesson noseband, whether used with a snaffle or double Bridle, may never be so tightly fixed as to harm the horse. The decision of the President of the Ground Jury shall be final.



Double bridle with cavesson noseband, bridoon bit and curb with curb chain

3.10.4.2. A Mexican noseband or Flash noseband as illustrated in Appendix DS/3 is also permitted with a snaffle bridle.

3.10.5. Whip and Spurs

3.10.5.1. Adults, Juniors and Children. A whip and/or spurs may be used in all dressage tests up to FEI level.

3.10.5.2. Whip length may not exceed 1.10 meter(One metre ten centimeter), excluding the tassle.

3.10.5.3. Ladies riding side-saddle are permitted to carry a whip in all tests.

3.10.5.4. Spurs must be made of metal, and there must be a shank attached from the centre back of the spur. The arms of the spur must be smooth. If rowels are used, they must be free to rotate.

3.10.5.5. Rowels on spurs are not permitted for Children. Gooseneck spurs are permitted.

3.10.6. Prohibited Saddlery in the Arena

3.10.6.1. In addition to the items of saddlery and/or equipment described as permitted or prohibited, the following items of saddlery and/or equipment are listed as prohibited.

3.10.6.2. Martingales, bit guards and any kind of gadget (such as bearing, side, running or balancing rein etc) any kind of boots or bandages and any form of blinkers, including earmuffs and any others, but allowing breastplates.

3.10.6.3. Notwithstanding the President of the Jury may authorise the strapping up of a wound with elastoplast or similar provided he is satisfied that such strapping up in no way affects the soundness of the horse.

3.10.6.4. Any decoration of the horse with unnatural items such as ribbons or flowers etc in the tail is strictly forbidden. Normal plaiting of the horse's mane or tail, however, is allowed. False tails are permitted only with prior permission from the President of the Ground Jury. (In an official FEI competition, permission from the FEI must be obtained.) False tails may have no metal parts.

3.10.6.5. Fly hoods will be permitted solely in order to protect horses from insects. These will be permitted in extreme cases only and at the discretion of the President of the Ground Jury. The fly hoods should be discreet and should not cover the horse's eyes.

3.11. EXERCISING AND/OR WARMING UP AT AN EVENT

3.11.1. While exercising any horse at an affiliated event, only an ordinary snaffle or simple double bridle may be used. See Article 3.10.3. for permitted bits.

3.11.2. Whilst exercising, boots, bandages and running martingales are permitted to be worn. Side reins may be used only when lunging (un-ridden) but not bearing, running or balancing reins of any kind, neither are lunging reins attached from girth through the front legs to bit permitted. A side rein is a rein (with or without elastic or rubber insets) going direct, with no other attachments or gadgets, from a girth or surcingle to the girth or to the rein attachments of a lunging Cavesson if used.

3.11.3. Rainproof saddle covers may be used to protect saddles from rain.

3.11.4. The use of more than one whip within the confines of the practice areas (as defined by the show holding body) shall not be permitted.

3.11.5. Exercising or warming up in anything other than the permitted saddlery may entail elimination of both horse and rider from the event.

3.11.6. It is necessary for competitors to wear hard hats while warming up in the practise arena. However, children, when mounted, must wear protective headgear secured by a three point harness, at all times.

3.11.7. Checking Saddlery

It is recommended that organisers of recognised events appoint a qualified steward to check saddlery, bits etc. before or after competitors enter or leave the arena. In the absence of such an official, competitors may be asked to present themselves to the judges for this inspection before or after competitors enter or leave the arena. Stewards shall take care not to upset the horse in any way.

3.11.8. Dress

3.11.8.1. Members of military or police units may wear their service dress.

3.11.8.2. Dress at recognised events are set out per Appendix DS/6

3.11.9. Offences

3.11.9.1. Utilization of inappropriately severe bits and painful, unnecessary “pulling in the mouth”;

3.11.9.2. Utilization of spurs that are inappropriately severe, whips exceeding the permitted length of 1.10 meter (excluding the tassle), or any other equipment that is generally not permitted;

3.11.9.3. Punishing a horse excessively. Not allowed is for example: - using the spurs until the horse is bleeding; - beating or hitting the horse with the whip on the neck or its head, etc;

3.11.9.4. Reckless behaviour of riders or other persons towards riders or other persons;

3.12. GRADING

3.12.1. Rules applying to all dressage grading events and/or three-phase events

3.12.1.1. All open events and/or Three-Phase Events will be graded, unless the Judges for a competition have decided not to grade such a competition.

3.12.1.2. A competition judged by judges who are not qualified to do so shall in general not be graded.

3.12.1.3. A horse participating in a higher age class (or rider) shall be graded in its registered class.

3.12.1.4. Horses may only compete in their registered grade or in one grade higher, provided it has first obtained 4 (four) points in its registered grade. Points obtained in the higher grade will count in the registered grade.

3.12.1.5. A horse is upgraded at the end of a event, at which it received the awarded points. Any points awarded at the same event in excess of the points required to be graded in a higher grade shall not be taken into consideration for the grading.

3.12.1.6. Should 2 (two) or more horses receive the same placing in a competition, every such placed horse shall receive the full grading points for the placing.

3.12.1.7. The grading of a horse may at any time be changed to another age class. The change of registration shall be indicated on the relevant form and forwarded to the NAMEF Secretariat together with the prescribed fees in respect thereof before the official Entry Closing Date of the respective event in which the horse is supposed to participate.

3.12.1.8. After a Grading List has been published by NAMEF, a rider and/or owner shall inform the Grading Secretary in respect of obvious mistakes regarding the grading of his/her horse. An incorrect entry in respect of the next event shall be to the charge of the rider/owner.

3.12.1.9. Horses imported from Southern Africa shall be graded according to their grade attained there. For every imported horse a respective certificate (Horse Passport/letter from respective Grading Secretary) shall be presented to the NAMEF Grading Secretary.

3.12.2. Grading of dressage competitions

3.12.2.1. Grades shall be known as:

Adult Competitions	P	N	E	EM	M	Adv
Junior Competitions	JP	JN	JE	JEM	JM	JEv
Children Competitions	CP	CN	CE	CEM		

P	– Preliminary (Not graded)
N	– Novice
E	– Elementary
EM	– Elementary/Medium
M	– Medium
Adv	– Advanced

3.12.2.2. A horse shall be upgraded when it has accumulated the number of points as agreed and laid down as follows (same for Children, Junior and Adult horses)

- 3.12.2.2.1. N up to 40 points, then E
- 3.12.2.2.2. E up to 40 points, then E/M
- 3.12.2.2.3. E/M up to 40 points, then M
- 3.12.2.2.4. M up to 40 points, then Advanced

3.12.2.3. Points gained by Grade Adv horses in Advanced tests and official FEI tests will be recorded for future grading purposes.

3.12.2.4. However, a horse that has accumulated 50 points as described above may, on written request of the registered owner to and with the approval of the NAMEF, remain in its present grade for a further year. During that year it may not compete in any other grade. Re-application to remain in the same grade must be made in writing within 14 days of issue of newest grading list.

3.12.2.5. A horse may be upgraded, once it has accumulated a minimum of 5 points gained in its grade.
Points obtained towards up-grading shall only apply at the end of the show in which they are attained.

3.12.2.6. All tests currently recognised as SANEF or FEI tests shall be graded, with the exception of Preliminary tests and Musical Kür tests.

3.12.2.7. Competing in more than one grade

3.12.2.7.1. In addition to competing in its own grade, unless otherwise stated in the schedule, a horse may compete in one grade higher than that in which it is registered. Any points gained will be recorded in the horse's own grade.

3.12.2.7.2. A horse may compete in one grade lower than that in which it is registered. It will score 95% (Ninety five percent) of the score achieved (5% Handicap) and will receive no grading points. Under these circumstances the entries will be included in the total number of the starters used to establish number of prizes.

3.12.2.7.3. In all Championship classes horses may only compete in the grade in which they are currently registered, despite being eligible to compete in certain qualifying classes.

3.12.2.7.4. A horse:

3.12.2.7.4.1. May not compete in more than two grades at any one event unless otherwise allowed for in the schedule.

3.12.2.7.4.2. May not compete in more than two grades at any one event unless otherwise allowed for in the schedule.

- 3.12.2.7.4.3. May not compete in more than three Novice or Elementary tests or Children Novice or Elementary tests per day.
- 3.12.2.7.4.4. May not compete in more than two tests of any other grade per day.
- 3.12.2.7.4.5. May not compete in more than one FEI test per day
- 3.12.2.7.4.6. However, Musical Kürs are excluded from the above rule and may be ridden in addition to any of these tests.

3.12.2.8. Grading Points

3.12.2.8.1. Points shall be awarded according to the final result expressed in percentages:

55% - 59, 99%	= 1 point
60% - 64, 99%	= 2 points
65% - 69, 99%	= 3 points
70% - 74, 99%	= 4 points
75% and above	= 5 points

3.12.2.8.2. If a horse competes in one grade higher than its own grade, if allowed by schedule, any points gained will be recorded in the horse's own current grade.

3.12.2.9. Down Grading

On written application by the registered owner, and with the consent of the NAMEF concerned, a horse may be downgraded 1 (one) grade without points, provided that this down grading shall not be permitted more than once in each registration year.

3.12.2.9.1. Downgrading on change of ownership and/or rider

This section is designed to assist the young, as well as inexperienced, rider on a new horse to compete at the rider's level of competency. It will allow riders to compete on "schoolmasters" and thereby learn and improve their own standards.

3.12.2.9.2. In the event of a change of ownership of a horse (or pony) a written application signed by the new owner may be made to the NAMEF to down grade the horse to any grade lower than that in which it is currently registered. The application must be made simultaneously with the registration of the change of ownership. The NAMEF at its discretion and based on the findings of the NAMEF's Dressage Committee shall grant or disallow the downgrading.

3.12.2.9.3. In the event of the change of the rider of a horse (or pony) a written application signed by the registered owner may be made to the NAMEF to down grade the horse to any grade lower than that in which it is presently registered. The NAMEF at its discretion and based on the findings of an investigation by the NAMEF's Dressage Committee shall grant or disallow the downgrading.

3.12.2.9.4. A horse that is downgraded on above terms will be downgraded without points in that grade.

3.12.2.9.5. There may not be more than 1 (one) downgrading in above terms within a period of 12 (twelve) months after the reclassification has been granted.

3.12.2.10. Grading on Reclassification to Higher Age Group

3.12.2.10.1. Owners of horses being reclassified from Junior to Adult status may opt for such horses to carry forward their Junior grading status, including all points gained in that grade, to Adult grading

status. This right may only be exercised at the time of reclassification and at no later stage. If no notification is submitted requesting that a horse shall carry forward its Junior grading status and all points in that grade, then that horse will automatically be reclassified as one grade lower in Adult status with no points.

3.12.2.10.2. Owners of horses being reclassified from Children to Junior status may opt for such horses to carry forward points in the Novice Grade to junior grading status. No points may be carried forward into Elementary grade. This right may only be exercised at the time of reclassification and at no later stage. If no notification is submitted requesting that a horse shall carry forward its children's grading status and points in that grade, then a child's horse will automatically be reclassified as JN with no points.

3.12.2.11. Reclassification General

3.12.2.11.1. An adult horse, upon being reclassified as a Junior horse, or a Junior or Adult horse reclassified as a Children's pony, shall retain its Adult / Junior grading status as applicable, but adding the letter C or J before the symbol or revert to its previous children's or junior grading, if any, whichever is the higher. In the case of a Grade Adv or M horse or a JM horse, these would be reclassified as JM with no points and CEM with no points respectively.

3.12.2.11.2. A horse having been reclassified from Adult to Junior status and then returning to Adult status shall return to the grade and points it previously held in Adult status unless the owner opts to carry forward its junior grading, including points gained in such junior grading, to Adult status should this be higher than the previous Adult grading.

3.12.2.11.3. A horse having been reclassified from Junior or Adult to Children and returning to Junior status shall return to the Grade and points previously held in Junior status.

3.12.2.11.4. In the case of one legitimate bona fide change of rider during the registration year in question the horse may be reclassified from one of children to junior or adult or vice versa as applicable. This may only be done with the prior approval of the NAMEF.

3.12.2.11.5. On importation of a horse, a record of that horse's achievement is to be provided by the owner in support of the grade into which the horse is to be placed. In the absence of a performance record and/or the bona fide rider wishes to compete at a lower grade than the level, then the horse/rider combination must be assessed by an evaluation committee appointed by the NAMEF.

3.12.2.11.6. In the event of a change of the bona fide rider within two years, the new combination of horse and rider needs to be reassessed in the same manner

3.13. NAMIBIAN INDIVIDUAL DRESSAGE CHAMPIONSHIPS FOR ADULTS, JUNIORS AND CHILDREN

- 3.13.1. These rules shall be read in conjunction with, and are supplementary to the General Rules, Article 1.15.
- 3.13.2. The Championships shall not be staged, nor the prizes awarded unless at least 2 (two) entries are received and 2 (two) horses compete for the Adult Championship, Junior or Children's Championships.
- 3.13.3. The Championship shall not be classed as official, nor the Prizes awarded, unless the winner achieved at least 55% (Fifty five percent) or above of the total marks available.
- 3.13.4. The Championship will consist of 3 (three) Dressage Competitions, of which 2 (two) are qualifiers for the final test, which must be a Musical Kür, and for which the 3 (three) best riders will qualify. There will be 1 (one) warm up competition, which does not count towards the Championship, for each class.
- 3.13.5. No Jumping Event may be held simultaneously when Competition 3 is held.
- 3.13.6. In the Children's Category the 3rd (third) test does not need to be a Musical Kür.
- 3.13.7. Each competition will be judged individually with individual prize-giving.
- 3.13.8. The Competition arena must be as per NAMEF regulations and an adequate practice area with a similar surface must be provided (if possible a properly marked and laid out arena).
- 3.13.9. The jury shall consist of a minimum of two Judges, ideally three judges of which one judge MUST be a foreign (non Namibian resident) judge.
- 3.13.10. The Show Organising committee shall appoint a qualified steward to check saddlery and bits, before the competitors enter the arena or on completion of the test.
- 3.13.11. The Show Organising Committee, in the presence of the NAMEF representative, shall draw the order of riding for the Championship Classes.
- 3.13.12. The order of riding for the 3rd Test will be determined by the reverse order of results of the Qualifying Tests. The lowest mark starts first and the best to start last.
- 3.13.13. In the event of equality of points in the Championship, then the 3rd test mark will decide the better placing.

3.14. AS GUIDELINES FOR RIDING AND JUDGING DRESSAGE TESTS, SEE THE SANEF DRESSAGE RULES, SECTION 39.

DRESS AT ALL RECOGNISED EVENTS

LEVEL OF TEST	COATS	HATS	BREECHES	BOOTS	SHIRTS	TIES	GLOVES
PRELIMINARY/ NOVICE	Black, navy or tweed	Cap or Bowler	White, beige or cream	Long black or leather leggings	White or conservative colour or pattern	Tie, white/ cream stock or "American" type	White, black, navy or shades of cream
ELEMENTARY	Black or navy	Cap, Bowler or Top Hat	White, beige or cream	Long black or leather leggings	White or conservative colour or pattern	Tie, white/ cream stock or "American" type	White, black, navy or shades of cream
ELEMENTARY/ MEDIUM & MEDIUM	Black or navy	Cap, Bowler or Top Hat	White, beige or cream	Long black or leather leggings	White or conservative colour or pattern	White or cream stock	White or shades of cream
ADVANCED AND FEI TESTS	Tailcoat	Top Hat	White, beige or cream	Long black or leather leggings	White or conservative colour or pattern	White or cream stock	White or shades of cream

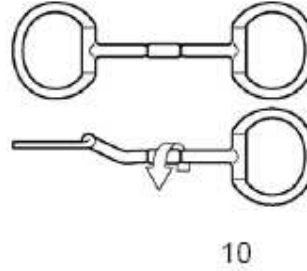
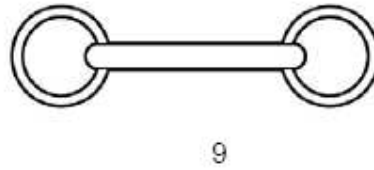
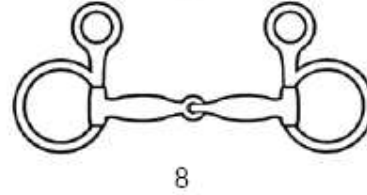
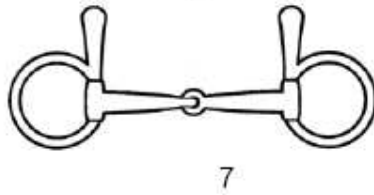
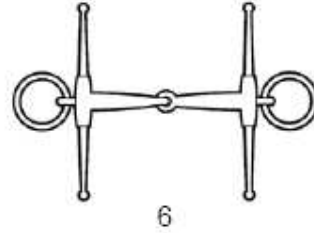
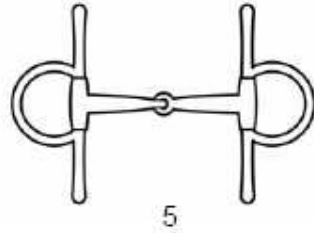
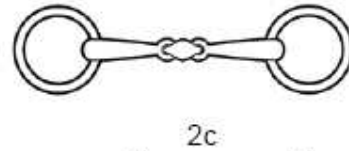
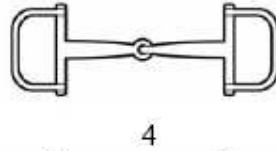
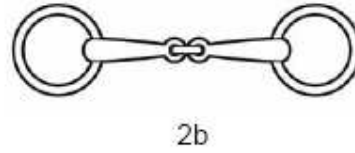
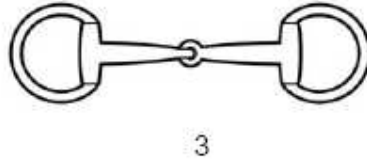
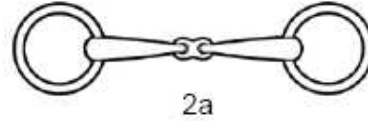
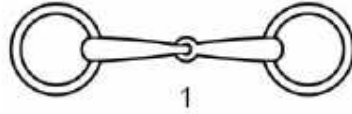
NOTES

1. Juniors may wear jodhpurs and jodhpur boots
2. Top hats and bowlers may not be worn with jodhpurs and jodhpur boots
3. Children may wear jodhpur and jodhpur boots and caps
4. Hair must always be neatly contained under head gear
5. Top hat must always be worn with tailcoats
6. Leggings are defined as leather black gaiters over jodhpur boots
7. Dress may vary according to show schedule for Kurs and Quadrilles
8. Waistcoats may be worn, with permission from the organising committee, at shows below CDN status. Shirts must have sleeves Military or Police uniform may be worn at all events
9. Gaiters may not be worn at FEI events.

PERMITTED BITS

APPENDIX DS/4

Various snaffle bridle bits



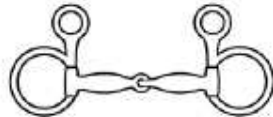
Various double bridle bits



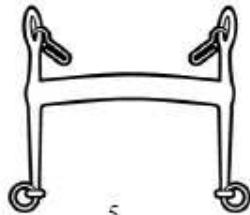
1



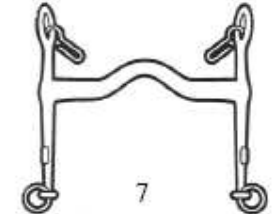
3



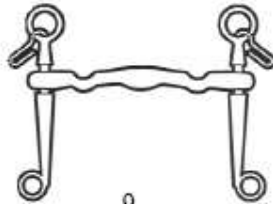
4



5



7



9



11



12



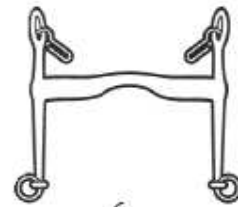
2a



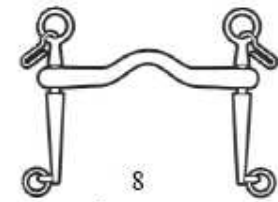
2b



2c



6



8



10



13



14

Captions to plates showing permitted bits

Various double bridle bits

Bridoons:

- 1 Loose ring bridoon bit
- 2a,b,c Bridoon bit with jointed mouthpiece where the middle piece should be rounded
- 3 Egg-butt bridoon bit
- 4 Bridoon bit with hanging cheeks

Curbs:

- 5 Half-moon curb bits
- 6 + 7 Curb bit with straight cheeks and port
- 8 Curb bit with port and sliding mouthpiece (Weymouth)
A curb bit with rotating lever arm is also allowed
- 9 Variation of bits 6, 7, and 8
- 10 Curb bit with S-curved cheeks
- 11 Curb chain (metal or leather or a combination)
- 12 Lip strap
- 13 Leather cover for curb chain
- 14 Rubber cover for curb chain

Various snaffle bridle bits

- 1 Loose ring snaffle
- 2a,b,c Snaffle with jointed mouthpiece where middle piece should be rounded
- 3 Egg-butt snaffle
- 4 Racing snaffle D-ring
- 5 Egg-butt snaffle with cheeks (fulmer)
- 6 Loose ring snaffle with cheeks
- 7 Snaffle with upper cheeks only
- 8 Hanging cheek snaffle
- 9 Straight bar snaffle
- 10 Snaffle with rotating mouthpiece

Notes:

- i. All forms of double-jointed snaffles, with link piece being within the dimensions and plane of the overall mouthpiece and having rounded-off surfaces, are allowed.
- ii. Link pieces made of a plate having sharp edges, and/or protruding beyond the outline and plane of the mouthpiece are not allowed. (e.g. "Dr Bristol")
- iii. Bits should follow the configuration of those illustrated and must be in their manufactured condition without any alteration or addition to/on any part.
- iv. It is acceptable that there will be variations in the manufacture of the examples, but the rule in regard to variations in manufacture should be interpreted with the intention that the welfare of the horse, together with the best schooling principles, should be the only consideration.

PERMITTED NOSEBANDS

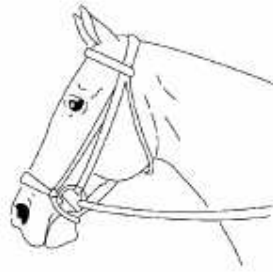


FIGURE 1
DROPPED NOSEBAND

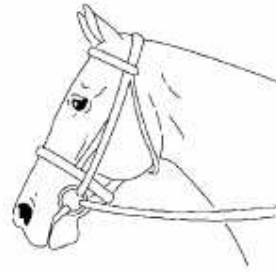


FIGURE 2
CAVESSON NOSEBAND

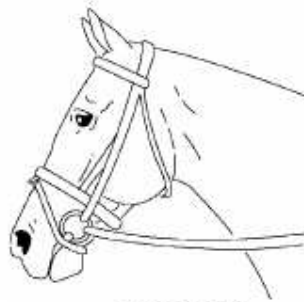


FIGURE 3
FLASH NOSEBAND

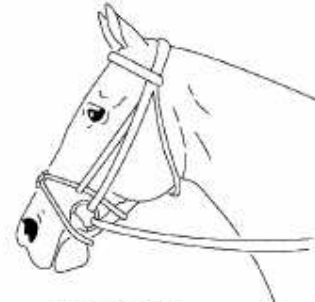


FIGURE 4
CROSSED NOSEBAND

1, 3 and 4 are not permitted when a double bridle is used.

FIG 1 Illustrates a DROPPED noseband which may ONLY be worn with a snaffle bridle

FIG 2 Illustrates a CAVESSON noseband which may only be worn with either a snaffle bridle or double bridle.

FIG 3 Illustrates a FLASH noseband which may ONLY be worn with a snaffle bridle.

FIG 4 Illustrates a CROSSED nose band which may ONLY be worn with a snaffle bridle.

- All permitted nose bands must be made entirely of leather.
- Only nosebands as illustrated above may be worn in Dressage Competitions.
- Variations of nosebands other than those illustrated or sheepskin nose bands etc. are not permitted neither is it permissible to wear more than one noseband.

4. RULES FOR EQUITATION

4.1. GENERAL RULES ON EQUITATION COMPETITIONS

All Equitation competitions in Namibia will be executed according to the equitation guidelines and regulations as are valid at the time in the Republic of South Africa (SANEF) and will be subject to general NAMEF and/or FEI rules. There are however, some rules to be applied to equitation competitions in Namibia only.

4.2. RULES APPLICABLE TO EQUITATION IN NAMIBIA

- 4.2.1. Children riders may ride horses and/or ponies.
- 4.2.2. No grading points will be awarded in Namibia
- 4.2.3. Points for trophies, other awards and qualifiers will be awarded to riders who completed Part 3 (three) of the relevant Equitation Test, or Part 2 (two) of an Equitation Jumping Competition.
- 4.2.4. Only riders who have completed at least 1 (one) full Equitation Test and 2 (two) Jumping Equitation Tests during the year will qualify to compete in the Championships.
- 4.2.5. All tests may be called (read out).

4.3. FULL TEST COMPETITIONS

- 4.3.1 Equitation "Full Test" competitions in Namibia will be executed according to the equitation tests as are valid at the time in the Republic of South Africa (SANEF).
- 4.3.2. In "Full Tests" riders may participate on any horse registered with NAMEF irrespective of the grading of the horse.

4.4. EQUITATION JUMPING COMPETITION

- 4.4.1. Part 1 (one) of Equitation Jumping Competitions consists of a jumping course with special elements, excluding the "flatwork" part.
- 4.4.2. Riders may compete with more than one horse in Part 1 (one), but the horse must be registered in the correct age group.
- 4.4.3. The 6 (six) highest qualifiers from Part 1 (one) of the competition will change horses and complete, as Part 2 (two) the same course again.
- 4.4.4. If a rider should qualify with 2 (two) horses for Part 2 (two), the rider shall take the horse with the highest points from Part 1 (one) into Part 2 (two). The next rider in line will then qualify for Part 2 (two).
- 4.4.5. For Part 2 (two) the course shall only be raised at the request of the Judges of that competition.

5 RULES FOR THREE-PHASE EVENTS

5.1 GENERAL RULES ON THREE-PHASE EVENTS

- 5.1.1 No NAMEF Regulations have been established in addition to the FEI Regulations.
- 5.1.2 Any special regulations in respect of a specific Three-Phase Event will be indicated in the schedule of such event.

5.2 GRADING OF THREE-PHASE EVENTS

- 5.2.1 All Three-Phase Event competitions with courses built according to the standard of that class shall be graded, subject to the provisions of Articles 1.13.

Immediately after a Three-Phase competition, it shall be announced whether or not that event is graded. The decision in that respect shall be taken by the Technical Delegate in co-ordination with other officials.

- 5.2.2 Horses shall be graded in accordance with performance classes as follows:

Adult Class:	N (Novice)	P (Preliminary),	O (Open)
Junior Class:	JN	JP	JO
Children Class:	CN	CP	CO

- 5.2.3 Points shall be awarded according to the following method, as stated below for adult horses. Junior- and Children horses are graded in the same way respectively:
From P >> 0 = 16 Points
N shall not be graded.

- 5.2.4 Horses shall be graded according to the following method, as stated below for adult horses. Junior and Children horses are graded in the same way respectively:

Placing		1 st	2 nd	3 rd	4 th
	Points awarded				
a)	4 or more horses completing the event	4	3	2	1
b)	Only 3 horses completing the event	3	2	1	-
c)	Only 2 horses completing the event	2	1	-	-
d)	Only 1 horse completing the event	1	-	-	-

- 5.2.5 Changing of Grading
Any intended changes in respect of grading shall be co-ordinated with the Chairperson of the Three-Phase Committee.

5.3 DRESS DURING THREE-PHASE EVENTS

- 5.3.1 Dress for the dressage phase: See Article 3.10.;
- 5.3.2 Dress for the jumping phase: See Article 2.4.;
- 5.3.3 During the cross-country phase it is important and compulsory to wear clothing with emphasis on safety.
Compulsory are:
5.3.3.1. A hard hat with 3-point attachment; or
5.3.3.2. A three-pointed safety harness hat; or

- 5.3.3.3. A Three-phase event safety hat; and
- 5.3.3.4. A sursingle in accordance with FEI Regulations.

- 5.3.4 Bit Regulations:
 - 5.3.4.1. In respect of the dressage phase: See Article 3.10.3;
 - 5.3.4.2. In respect of the jumping phase: See Article 2.4.2.4.

6. RIDING ABILITY TESTS AND IN-HAND CLASSES

6.1. Level of Riding

It is recommended to divide the riders into groups according to level of riding or age. This will be decided by the judges.

6.2. Dress during Riding Ability Test

- 6.1.1. See Articles 3.10.
- 6.1.2. Running martingales, side reins and standing martingales are permitted.

6.3 Stallions are not allowed to be entered in any riding ability event.

7. VAULTING

Should a vaulting group present a show at a public event, financial support may be granted by NAMEF on a predetermined basis.

8. SUPPORTING QUADRILLE OR OTHER SIMILAR PERFORMANCE

Should a quadrille or other similar performance group present a show at a public event, financial support may be granted by NAMEF on a predetermined basis.

AUTHORISATION OF VETERINARY TREATMENT
Indicate discipline: Jumping; Dressage; Equitation; Eventing

FOR COMPLETION BY VETERINARIAN

Event: _____ Date: _____

Horse's Name: _____ Passport No: _____

Person Responsible / Rider: _____

Grading Class: _____

Symptoms or condition requiring medication: _____

Medication (including dosage): _____

Active ingredient (see label): _____

Route of administration: Intramuscular; Intravenous; Subcutaneous;
 Topical; Oral; Rectal

Date and time of administration: _____

In my opinion, after examination and treatment of the horse above, I herewith recommend that the horse is
FIT / UNFIT for participation at this event.

Name of Veterinarian: _____ Signature: _____

FOR COMPLETION BY THE PRESIDENT OF THE GROUND JURY

In accordance on the report and the recommendation of the Veterinarian, the above horse having received
 veterinary treatment or medication as indicated above, **MAY PARTICIPATE / MUST BE WITHDRAWN.**

Name of President of the Ground Jury: _____

Signature: _____ Date and Time: _____